

**COMMUNITY AND LEISURE COMMITTEE MEETING**  
**TUESDAY 10 March 2009**  
7pm at Ockwells

**Councillors present:**

Cllr T Robertson – Vice-Chairman  
Cllr B Atfield                      Cllr P Colmer                      Cllr M Hatton  
Cllr D Tetlow

2 Members of the public and County Cllr H Dixon

**The fire instructions on the entrance door were pointed out.**

**Public Question Time** - There were no questions

**M I N U T E S**

**08.174. Apologies for absence** – Cllr R Case, Cllr G Chapman, Cllr T Clements, Cllr A Dentith

**08.175. Declarations of Interest** – Cllr Hatton has a personal interest relating to Agenda Item 08.181

**08.176. Minutes**

The Minutes of the meeting held on the 6 January 2009 were signed by the Chairman and adopted as a true record.

**08.177 Clerk's Report**

**07.103 – Rugby Club Lease**

CTC hold copy of register of title and plans, Registration of lease has taken place.

**CLOSED**

**08.10 - Long Close**

After initial meeting to invite Bloomers for input - Solicitors have located files and will move forward as a matter of urgency. Wimpey have applied to Land Registry for title as have lost the deeds - I have spoken with Martin White, Finance Director he is contacting legal to find out why the transfer has not been completed and to move it forward asap

**08.45 - Skate Park**

Waiting information requested on suitable surfaces. Quote accepted. Work completed.

**CLOSED**

**PQT – Thames Hall**

All building work, window replacement and Kitchen refit has been completed – Redecoration work in progress, new floor to follow decoration. During Suspension of Standing Orders, Bob Jones – Chairman of Thames Hall – added that the Plumber has found problems with the hot water tank and it would need replacing, this had not been budgeted for but they hope to cover the cost.

**08.58 – Museum Lease**

Lemon & Co have prepared a Draft Lease which is with Chairman of Museum for consideration. During a Suspension of Standing Orders, Chris Morley – Historical Society – informed the Committee that the Society had considered the lease at a recent meeting and had a few queries relating to Trustees. Lease to be returned as soon as possible for clarification.

**08.86(ii) – Abingdon Court Farm Open Space**

Letters received from residents regarding the condition of the open space between Abingdon Court Farm and Fairview. Assistant Clerk has sent letter to WCC regarding transfer of land.

**08.87 – Cricklade Leisure Centre Lease**

Letter to Jane Scott – a holding reply received.

**08.116 - Closed Churchyards Responsibility**

Consideration was given to the proposal from the Assistant Clerk to a new policy. However, in view of the recent damage to a listed tomb in St Sampson's Churchyard it was agreed to wait on the report from the Stonemason before any decisions are made. **Agenda Item**

**Area of Land Behind Meer Stone**

Request for area behind Meer Stone to be tided up – investigating options – On hold until David Osborn is able to move forward

**08.162 – Cricklade Bloomers**

It was **RESOLVED** to apply for a Section 96 licence for tree planting in various locations - Licence applied for.

**08.170 - Allotments**

**Agenda Item**

**08.178. Correspondence**

- i) Cotswold Canals Partnership – Notes of 15 January 09 – It was pointed out that our apologies have not been recorded – Assistant Clerk to follow up – Noted
- ii) Cotswold Canals Partnership – Notice of EGM, 1 April 09 – Noted
- iii) Campaign to Protect Rural England – February 09 Newsletter – Noted
- iv) Wiltshire Wayfarer – Winter 2008-09 - Noted
- v) Cricklade Jenner Hall – Notice of AGM – 18 March 09 Noted

**08.179 Allotments**

Consideration was given to the reports from the Assistant Clerk and Anita Barratt. Anita has surveyed the area and made best use of the land but due to the reduced number of allotments, it was **RESOLVED** to instruct the Assistant Clerk to:

- a. Recalculate the one off costs
- b. Calculate the ongoing costs
- c. Possible charging options
- d. Prepare a budget profile
- e. Prepare terms and conditions for the allotment users.

Lemon & Co have contacted the Landowners Solicitors and a lease is being prepared.

**08.180. Cemetery Regulations 2004**

The following amendments to the Cemetery Regulations 2004 were considered:

- a. to remove Section 18 as it is identical to Section 6
- b. to amend Section 31 (ii) from - No separate curb stones shall be above ground level and outside the curtilage of the grave space to read - No separate curb stones shall be more than 1 inch (2.5cms) above ground level and not outside the curtilage of the grave space.

It was **RESOLVED** to accept the amendments to the Regulations.

Consideration was given to the following additions to the Cemetery Regulations 2004

**1 c)** For previous Parishioners the fees, payments and sums will be doubled. Previous Parishioners must give proof of residency in Cricklade.

**1 d)** The burial of Persons who have been resident outside the Parish at the time of death will not be doubled in the following circumstances: When Persons have moved away from the Parish for

reasons of ill-health and in order for them to receive care.  
It was **RESOLVED** to accept the addition to the Regulations.

#### **Exclusive Rights of Burial**

- 08.181 Consideration was given to the report from the Assistant Clerk - CTC stopped issuing Grants of Exclusive Right of Burial certificates in 1976. To improve records of burial and ownership of grave plots, CTC would like to reintroduce certificates for Exclusive Right of Burial. It was **RESOLVED** to reintroduce certificates for Exclusive Right of Burial and to delegate authority to the Assistant Clerk to carry out further research on the Exclusive Rights of Burials charging policy, in order to make a recommendation for consideration at the next Community and Leisure meeting of 7 April.

#### **Cricklade Day Centre**

- 08.182 Cllr Helen Dixon was invited to the table.  
Cllr Robertson reported on the following: WCC have completed the needs assessment and agree that Cricklade requires a day centre and that Jenner Hall is fit for purpose. WCC has awarded 3 days funding for 2009-10 and have asked CTC to manage the Cricklade Open Door for 2009-10 with a review in June'09. At the moment, no financial support is offered relating to the mini bus until clarity is obtained on its status. WCC will address the issue of the mini bus if it is resolved before the June meeting. The figure offered in the letter of 10 March 09 from James Cawley (Service Director – WCC) is different to the amount offered in the letter from Nicola Gregson (Head of Commissioning- WCC) of 18 February 09. The balance of 2008-09 budget is no longer available. Cllr Helen Dixon will see if funds available from other sources within WCC. We sent a letter to The Charity Commission on 17 Feb 2009 and are awaiting a response, the next stage will be a formal letter of complaint if a satisfactory reply is not received, Cllr Dixon assured Cllrs that WCC are taking steps to resolve the situation. The three month contract for the Coordinator ends on 31 March '09, it was **RESOLVED** to renew on a continuous three month contract.

It was **RESOLVED** to instruct the Assistant Clerk to reply to James Cawley to make clear that CTC is disappointed that the funds for 2008-09 have been withdrawn and that the 2009-10 offer has been reduced. That CTC is prepared to manage the Open Door for 12 months at the current service level, although WCC must recognise CTC would handover the management if a new organisation and charity are formed as we are only providing a caretaking role. CTC would like the funding for 2009-10 on 1<sup>st</sup> April 2009. Cllr Dixon left the table.

#### **Closed Churchyards Responsibilities**

- 08.183 Consideration was given to the reports from the Stonemasons and the Assistant Clerk. It was felt more information must be presented before a final decision can be made relating to the responsibility of the monuments within the Closed Churchyards. It was **RESOLVED** to instruct the Assistant Clerk to:
- a. Ascertain how other parishes deal with this issue
  - b. Obtain copies of their practice and procedure
  - c. Source legal opinion
  - d. Check Home Office website for review relating to monuments that was due out end of last year
  - e. Confirm CTC was asked and accepted taking over the closed churchyard responsibilities for St Mary's and St. Sampson's.
  - f. Write to NWDC regarding their involvement in the 1970's relocation of the tombs within St Sampson's churchyard and the repercussion of their actions in doing so and their responsibilities as a result.

#### **08.184. Working Party Update**

Report was circulated and noted

**Community Garden** – Cllr Atfield reported that over the weekend the fencing had been vandalised, Police were aware and have been asked to be vigilant over the next few weeks until the parties involved lose interest.

**Cricklade Country Way** – Cllr Tetlow reported that there were problems with the planning application but the issues were being addressed.

**Tree of Remembrance** – Assistant Clerk to arrange initial meeting for the working party to take forward.

**Meeting closed at 8.43pm**