

**COMMUNITY AND LEISURE COMMITTEE MEETING
TUESDAY 7 April 2009
7pm at Ockwells**

Councillors present:

Cllr G Chapman - Chairman
Cllr B Atfield Cllr P Colmer Cllr M Hatton
Cllr D Tetlow Cllr R Case Cllr T Clements

2 Members of the public

The fire instructions on the entrance door were pointed out.

Public Question Time - There were no questions

M I N U T E S

09.01. Apologies for absence – Cllr T Robertson and County Cllr H Dixon

09.02. Declarations of Interest – None Declared

09.03. Minutes

The Minutes of the meeting held on the 10 March 2009 were signed by the Chairman and adopted as a true record.

09.04. Clerk's Report

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| <p>07.103 – Rugby Club Lease CTC hold copy of register of title and plans, Registration of lease has taken place. CLOSED</p> |
| <p>08.10 - Long Close After initial meeting to invite Bloomers for input - Solicitors have located files and will move forward as a matter of urgency. Wimpey have applied to Land Registry for title as the deeds are lost - I have spoken with Martin White, Finance Director he is contacting the legal dept to find out why the transfer has not been completed and to move it forward asap.</p> |
| <p>08.45 - Skate Park Waiting information requested on suitable surfaces. Quote accepted. Work completed. CLOSED</p> |
| <p>PQT – Thames Hall All building work, window replacement and Kitchen refit has been completed – Redecoration work in progress, new floor to follow decoration.</p> |
| <p>08.58 – Museum Lease Lemon & Co have prepared a Draft Lease which is with Chairman of Museum for consideration. Update: Museum Committee are meeting in two weeks to consider the lease.</p> |
| <p>08.86(ii) – Abingdon Court Farm Open Space Letters received from residents regarding the condition of the open space between Abingdon Court Farm and Fairview. Assistant Clerk has sent letter to WCC regarding transfer of land. We have received a holding letter.</p> |

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| <p>08.87 – Cricklade Leisure Centre Lease Letter to Jane Scott – a holding reply received.</p> |
| <p>08.116 - Closed Churchyards Responsibility Consideration was given to a draft policy prepared by the Assistant Clerk. However, in view of the recent damage to a listed tomb in St Sampson's Churchyard a Stonemason report to be obtained. To seek clarification from District on previous responsibility and to find documentation relating to transfers. Agenda Item</p> |
| <p>Area of Land Behind Meer Stone Request for area behind Meer Stone to be tided up – investigating options – On hold until David Osborn is able to move forward</p> |
| <p>08.162 – Cricklade Bloomers It was RESOLVED to apply for a Section 96 for tree planting in various locations - Licence applied for.</p> |
| <p>08.170 - Allotments Agenda Item</p> |

09.05.

Correspondence

- i) Campaign to Protect Rural England - Feb Newsletter and Questionnaire & March Newsletter - **Noted**
- ii) Campaign to Protect Rural England - Notification of Open Day 16 April - **Noted**
- iii) Parish Steward Update and Spring Dates - **Noted**
- iv) Letter from a Resident regarding the cemetery - youths playing ball games and hide-n-seek, people climbing the gates and using as a shortcut to school and the flowers being removed from memorials – It was **RESOLVED** to write and give apologies to the Resident for the distress caused, to explain that there are regulations in place regarding the expected behaviour whilst in the Cemetery (which are displayed on the notice board) and that we will monitor the situation and ensure the Police are made aware of the incidents mentioned.
- v) Westlea Housing – Invitation to attend a Communities Event on 26 June – **Noted** - Assistant Clerk to ensure Westlea Resident's Chairman is aware of the event
- vi) Campaign to Protect Rural England - Notification of AGM 5 June - **Noted**
- vii) Letter of Introduction from Sarah Howes, new youth worker for Cricklade –It was felt the Committee had not seen any evidence of delivery following the April 2008 presentation by Pete Smith, Youth Development Co-ordinator Team Leader. It was **RESOLVED** to invite Sarah to the next Community & Leisure Meeting. Cllr Case updated the Committee on the March CAYPIG meeting and the availability of grant money for young people in the area, Cllr Case agreed to attend the April meeting. During a Suspension of Standing Orders, Bob Jones, Vice-Chairman Cricklade Bloomers, asked if the Committee were aware of the recent damage to the Youth Centre and a nearby residence. As the Committee were unaware, Bob briefed them on the damage caused on a recent youth activities evening, the police were called to a resident's house but were not helpful. The Assistant Clerk advised members that Wiltshire Council is aware of the incident and are taking action.
- viii) Cricklade Twinning Newsletter – **Noted**
- ix) Wilts and Berks Canals notes of 12 March meeting – **Noted**
- x) Email from Wiltshire Probation Service – **Noted** – to consider assistance with allotment preparation.

09.06.

Allotments

A draft tenancy agreement for allotment holders was considered and the following was **RESOLVED** to amend 5.2 to read: a wooden shed to a maximum size of 6' x 4' can be erected (subject to location agreement with Allotment Management Committee) and that no concrete bases are allowed. To remove from Section 5.4, the request not to smoke, to remove Section 5.8.5 regarding parking and to add a paragraph asking allotment holders to be considerate to homes in the neighbourhood when parking. To write to the first 14 allotment holders and invite them to a meeting to establish a management committee, to elect a Chairman and decide terms of agreement, allotment allocations and sizes – Cllr Chapman to attend. We have received a copy of the draft lease but until deeds have been provided and Land Registry registration completed we

cannot move forward. A report from the Town Clerk was considered relating to the timescale to prepare the allotment area, Cricklade Town Council Groundsman's watering and mowing season has begun therefore they will be unable to put aside time for land preparation – Situation to be discussed at initial meeting with allotment holders and consideration given to involving the Probation Service.

The Assistant Town Clerk to take photographs of the area in its current state, It was **RESOLVED** to make a **RECOMENDATION** to Full Town Council to spend from Reserves an amount not exceeding £1500 for the setting up of the allotments.

09.07. Cemetery Extension

Cllr Colmer presented his report, based on current data the cemetery will last for at least 25 years. Cllr Atfield asked for confirmation that the wet area at the lower end of the Cemetery has not been taken into account. The Assistant Clerk was instructed to clarify this issue for consideration at the next Community & Leisure Meeting. The proposal to split the Tree of Remembrance & Cemetery Extension Working Party was considered and it was **RESOLVED** to accept the proposal.

09.08. Cricklade Day Centre

Cllr Tetlow updated members: Funding agreed by Wiltshire Council for 2009-10 has not yet been received, to be pursued as a matter of urgency. The new charity should be formed as soon as possible to enable access to other funding streams. The new volunteers are gaining experience, Cllr Robertson is a regular volunteer and doing an excellent job. A report from the Town Clerk relating to The Charity Commission was noted. A letter was sent on 17 Feb '09 to The Charity Commission asking for details on the complaints process, these details have not yet been received – to be pursued. It was **RESOLVED** that Cllr Tetlow would draft a letter to the Head of the Charity Commission and to the Minister who holds the portfolio with our concerns. There is progress between Wiltshire Council and Mrs McLaughlin but, we need to keep up the pressure on Wiltshire Council. During a Suspension of Standing Orders, Bob Jones – Chairman Cricklade Link, informed members that the Link Volunteers were having difficulty transporting some people due to transfer issues with unsuitable vehicles. The provision of a community bus was discussed, with the thought that a Cricklade Charity might take on the responsibility - as there would be grants available to help fund. Cricklade Town Council may be able to allocate funds in the 2010-11 precept towards a community bus. Cllr Tetlow and Cllr Robertson will look in to the possibilities of funding for a community bus.

09.09. Closed Churchyards Responsibilities

The report from the Assistant Town Clerk was considered, it was felt that not enough information has been returned. Therefore item was not discussed.

09.10. Working Party Update

Report was circulated and noted

Community Garden – A Working Party meeting is to be arranged to start preparation for the official opening event and to decide on an interpretation board - to select a standard design which can be used for all planned sites within Cricklade.

Meeting closed at 8.20pm