

**COMMUNITY AND LEISURE COMMITTEE MEETING**  
**TUESDAY 5 May 2009**  
7pm at Ockwells

**Councillors present:**

Cllr G Chapman – Chairman	Cllr B Atfield	Cllr R Case	Cllr T Clements
Cllr P Colmer	Cllr M Hatton	Cllr T Robertson	Cllr D Tetlow

4 Members of the public

**The fire instructions on the entrance door were pointed out.**

**Public Question Time** - There were no questions

**M I N U T E S**

- 09.11. Apologies for absence** – Cllr R Szybiak
- 09.12. Declarations of Interest** – Cllr B Atfield has a personal interest relating to Agenda Item 7 and Cllr M Hatton has a personal interest relating to Agenda Item 8. Both stayed but did not take part in discussions.
- 09.13. Minutes**  
The Minutes of the meeting held on the 7 April 2009 were signed by the Chairman and adopted as a true record.
- 09.14. Clerks Report from 7 April**  
**08.10 - Long Close** Wimpey have applied to Land Registry for title as they have lost the deeds - I have spoken with Martin White, Finance Director he is contacting legal to find out why the transfer has not been completed and to move it forward asap. I have contacted Mr White and left several messages but no replies received. **Action:** Assistant Clerk to write to Mr White of Wimpey Taylor regarding the state of the land.

**PQT – Thames Hall** – The following report from the Thames Hall Management Committee was noted.

The work to refurbish the Thames Hall is now complete and although we have spent considerably more than expected a decision was made to complete some additional work whilst both tradesmen were available and the Hall was closed. This work included completely redecorating the whole interior and replacing the ladies, now unisex toilets, as replacing at a later date would have caused considerable disruption and certain damage to the new floor. During the refurbishment work two items have come to light which will require attention in the near future. A new water tank with associated pipe work will be around £400.00 and a combi boiler giving instant hot water thus saving considerably on the gas bill in the long term. Whilst there is potential for a massive leak should the tank give out we simply do not have funds to meet this cost until next year. Whilst the decorating was being carried out the tradesman noted a possible leak in the kitchen ceiling. This may be due to pointing and flashing on the kitchen roof which we have yet to investigate. We are actively looking at grants to carry out this work as soon as possible. The building survey has been completed but as yet we have not seen the results. **CLOSED and transferred to Policy & Resources Committee.** **Action:** Assistant Clerk to send copy of building survey to Bob Jones.

**08.58 – Museum Lease** Lemon & Co have prepared a Draft Lease which is with Chairman of Museum for consideration. 19.3 Copy of original lease given to Museum. A Museum meeting has taken place but no feedback received. **CLOSED and transferred to Policy & Resources Committee**

**08.86(ii) – Abingdon Court Farm Open Space** Letters received from residents regarding the condition of the open space between Abingdon Court Farm and Fairview. A letter has been sent regarding transfer of land. A holding reply has been received from Jane Scott.

**08.87 – Cricklade Leisure Centre Lease** A letter was sent to Jane Scott – a holding reply has been received.

**08.116 - Closed Churchyards Responsibility** Consideration was given to the proposal from the Assistant Clerk to a new policy. However, in view of the recent damage to a listed tomb in St Sampson's Churchyard it was agreed to wait on the report from the Stonemason before any decisions are made. A letter has been sent to NWDC regarding the responsibility for St Sampson's Churchyard. Letters have been sent to St Sampson's and St Mary's requesting copies of letters relating to transfer request of closed churchyard to CTC. Following 5 April C & L meeting no further information has been received, despite follow up requests.

**Area of Land Behind Meer Stone** Request for area behind Meer Stone to be tidied up – investigating options – On hold until David Osborn is able to move forward

**08.162 – Cricklade Bloomers** It was **RESOLVED** to apply for Section 96 for tree planting in various locations - Licence applied for. Requested update 20.3, there has been a delay in receiving information from some of the Utility companies but should be complete by mid May.

**08.170 – Allotments** A meeting is to be arranged to form a steering group. Deeds to the land have not yet been located. Assistant Town Clerk to take additional photographs of the land. A recommendation to spend £1500 from Reserves for set up costs of allotments to go to FTC on 26 May.

**09.05 (iv) Letter from Resident regarding behaviour in Cemetery**

A letter was sent to the Resident explaining we have regulations in place regarding expected behaviour whilst in the Cemetery. Local police contacted and asked to be vigilant when in area and an article has been placed in the June edition of the Chronicle. **CLOSED**

**09.05 (v) Westlea Housing - Community Event**

Details of the event were passed to Mr Crowther - **CLOSED**

**09.07 Cemetery Extension**

Following the report from Cllr Colmer presented at C & L meeting of 5 April, the Assistant Clerk was asked to clarify if the wet area at the bottom of the Cemetery had been taken in to account in the report. Assistant Clerk confirmed that the area was counted as an area suitable for ashes burials not as grave space. **CLOSED**

**09.08 Cricklade Day Centre**

At the C & L Meeting of 5 April it was **RESOLVED** that Cllr Tetlow would draft a letter to the Head of the Charity Commission and to the Minister who holds the portfolio with CTC concerns. Cllr Tetlow & Cllr Robertson would also look into the possibilities of a community bus. We have chased up the 2009-10 grant but as yet not received. A letter has been received from Nicola Gregson (WC) dated 9 April acknowledging our acceptance to manage the Day Centre for a maximum of 12 months and asking for information relating to the service provided by the Cricklade Link Scheme. Cllr Tetlow confirmed the above action points from 5 April meeting were still with him, Cllr Tetlow updated the Committee on actions taken recently, he has emailed the Charity Commission regarding the complaints procedure but has not yet had a reply. The Town Clerk is trying to obtain an update from the Charity Commission on the investigation. During a Suspension of Standing Orders, Bob Jones, Chairman of Cricklade Business Association (CBA) informed the Committee that the CBA had still not received the promised refund relating to the Day Centre. **Action:** Assistant Clerk to contact Cllr H Dixon regarding the reimbursement to CBA and to provide Bob Jones with a copy of the above mentioned letter from N Gregson.

**09.15 A briefing by Sarah Howes - Youth Development Co-ordinator in training for Purton and Cricklade**

Sarah came to post in Jan 2009 on a five year contract, and is managed by Pete Smith (previous Youth Worker for Cricklade) working in Cricklade on a Mon and Wed evening providing project work, outdoor activities and open sessions at the Youth Centre. There was no official handover but Sarah is building a good rapport with Cricklade youths. Sarah was looking for feedback from members on the areas where the youths are congregating that cause concern. Those identified were St Sampson's Church, St Mary's Church, Leisure Centre Car Park, Fairview Fields, Thames Bridge and outside Tesco's. A target team will be visiting these areas over the next few weeks with a view to meeting and building relationships with the youths concerned. Sarah has met with the Police in Cricklade and both parties are keen to identify a place where the youths can meet. Cllr Tetlow stated that in the past youths have met at the back of the Leisure Centre field, Cllr Tetlow invited Sarah to come back to CTC if we could help in any way. Cllr Case thanked Sarah for attending the meeting and for briefing the committee. Sarah explained that there is a partnership in place where the youths complete community work and are then rewarded with a residential stay somewhere, this scheme has been successful - Sarah would in the future like to look in to the possibilities of a similar partnership scheme with Cricklade and Purton councils. Sarah will provide regular reports either in person or by email to the Committee and would like to information on advertising in Cricklade. **Action:** Assistant Clerk to send dates of C & L meetings for 2009 and details relating to the Chronicle to Sarah.

**09.16. Correspondence**

- i) Letter from Cricklade Ramblers confirming they have closed their account and the balances left in the account will be donated towards a bench or similar project – as per minutes of 10 June 2006. **Noted**
- ii) Letter of thanks from a Resident re Open Door – **Noted** with thanks given to Cllr Robertson and Cllr Tetlow for all of their input.
- iii) Cotswold Water Park notification of Annual Parish Liaison meeting to be held on 10 June 2009. **Action:** Cllr R Case will attend on behalf of the Cricklade Town Council – Assistant Clerk to notify.
- iv) Wilts & Berks Canal Meeting Notes held on 12 Mar 2009 from Cllr B Atfield – **Noted**

**09.17. Bath Road Fencing**

The Wicksteed inspection report received in July recommended that a fence should be erected alongside the roadside of the play area. Cricklade Town Council has received the Section 96 licence covering the area and has obtained various quotes for fencing, these were considered, however as there are no health & safety implications, a proposal was made not to erect a fence for the time being and this was unanimously agreed.

**09.18. Exclusive Rights of Burial**

Consideration was given to the report from the Assistant Clerk relating to the releasing of funds to purchase a software package to manage the Exclusive Rights of Burial records this to include memorial ownership and all associated forms, however, it was felt that more information was required on other available software packages. **Action:** Assistant Clerk to investigate other packages and report back to the Committee.

**09.19. Community Garden**

Following a meeting of the Working Party, consideration was given to the following proposals:

- a) To approach all community groups, schools, clubs, organisations etc by letter inviting them to take part in the planting of the Community Garden – organised and managed by Anita Barratt – planting to be completed by 30<sup>th</sup> June 2009. It was **RESOLVED** to accept this proposal.
- b) To consider launching a 'name the garden' competition – the winner having a named plaque placed in the garden. The plaque would have the name of the garden and the name of the winner on it. It was **RESOLVED** to accept this proposal.

Cllr Tetlow proposed that a competition could also be run in conjunction with the above - to invite the community to design the Community Gardens mosaic, planned for the next stage of the development. It was **RESOLVED** to accept this proposal.

**09.20. Cricklade Leisure Centre**

Consideration was given to the request from the Cricklade Leisure Centre to support their application to COMMA (Aggregates Grant) for a grant towards the climbing wall. It was **RESOLVED** to support this request and instruct the Town Clerk to write a Statement of Support.

**09.21. Working Party Update**

Report was circulated and noted

**Community Garden** – The notes of the recent working party meeting were considered. Cllr Colmer asked who would maintain the area. Cllr Tetlow pointed out that the Community Garden was a Council led initiative and therefore we would maintain the area and the type of planting proposed is low maintenance. The Groundsmen will have an increase in workload and we should consider seasonal resources during the Summer months for watering and mowing and we should look at securing funds for this. Cllr Chapman suggested we made use of the Community Payback Team.

**Play Area / Skate Park**

The Assistant Clerk informed the Committee that the disability inclusive roundabout at the Leisure Centre and the toadstools picnic furniture at Bath Road were in place.

**Meeting closed at 8.20pm**