

**COMMUNITY AND LEISURE COMMITTEE MEETING
TUESDAY 30 June 2009
7pm at Ockwells**

Councillors present:

Cllr T Robertson – Chairman Cllr B Beasley Cllr G Chapman Cllr T Clements
Cllr P Colmer Cllr R Szybiak

1 Member of the public

The fire instructions on the entrance door were pointed out.

Public Question Time - There were no questions

MINUTES

09.32 Apologies for absence – Cllr B Atfield, Cllr R Case and Cllr D Tetlow

09.33 Declarations of Interest – None declared

09.34 Minutes

The Minutes of the meeting held on the 2 June 2009 were signed by the Chairman and adopted as a true record.

09.35

Clerks Report

08.10 - Long Close

Wimpey have applied to Land Registry for title as have lost the deeds - I have spoken with Martin White, Finance Director he is contacting legal to find out why the transfer has not been completed and to move it forward asap. I have contacted Mr White and left several messages and emails but no replies received. Lemon & Co have been contacted and they have had no response since 16 April. On the 5 May it was RESOLVED for the Assistant Clerk to write to Wimpey Taylor regarding the state of the land. A meeting took place on 20 May between D. Tetlow, English Heritage (EH) and Wiltshire Council Archaeology Dept (WCDA) to look at the Town Wall Monument. Following this meeting EH and WCAD have proposed a management plan for the walls with a working group to be formed in the near future. On the 5 May it was RESOLVED for the Assistant Clerk to write to Wimpey Taylor regarding the state of the land and our disappointment that the transfer of land has not taken place

08.86(ii) – Abingdon Court Farm Open Space

Letters received from residents regarding the condition of the open space between Abingdon Court Farm and Fairview. A letter has been sent regarding transfer of land. A holding reply has been received from Jane Scott.

08.87 – Cricklade Leisure Centre Lease

A letter was sent to Jane Scott – a holding reply has been received.

08.116 - Closed Churchyards Responsibility

Consideration was given to the proposal from the Assistant Clerk to a new policy. However, in view of the recent damage to a listed tomb in St Sampson's Churchyard it was agreed to wait before any decisions are made. Letters have been sent to St Sampson's and St Mary's requesting copies of letters relating to transfer request of closed churchyard to CTC. At 2 June meeting it was RESOLVED for the Assistant Clerk to chase up all parties involved, conduct further investigations on responsibilities on tomb management and to complete checking of archive records. This work is ongoing .

Area of Land Behind Meer Stone

Request for area behind Meer Stone to be tidied up – investigating options – The hedge has been trimmed back, additional work planned as an autumn project. A request from Cllr Robertson was made to Chris Morley to view the plaque as it has become discoloured – Mr Morley agreed.

08.162 – Cricklade Bloomers

It was **RESOLVED** to apply for Section 96 for tree planting in various locations - Licence applied for. Requested update 20 March there has been a delay in receiving information from some of the Utility companies but should be complete by mid May. Section 96 has been received and a copy given to Cricklade Bloomers. **Closed**

08.170 – Allotments

A meeting is to be arranged to form a steering group. Deeds to the land have not yet been located. Assistant Town Clerk to take photographs of the land. £1500 from Reserves for set up costs of allotments agreed by FTC on 26 May. I am waiting on advice from the Planning Department. A steering group has been formed and a site meeting arranged for 23 June. The site meeting was successful, proposed pitches have been marked out and the steering group are meeting again on 14 July. **Agenda Item**

09.08 - Cricklade Day Centre

At the C L Meeting of 5 April it was **RESOLVED** that Cllr Tetlow would draft a letter to the Head of the Charity Commission and to the Minister who holds the portfolio with our concerns. Cllr Tetlow & Cllr Robertson will also look into the possibilities of a community bus. The Cricklade Business Association has received reimbursement of expenses and the 2009 -10 grant has been received from WC. On 2 June it was **RESOLVED** for the Town Clerk to write to the Charity Commission – a letter has been sent. **Agenda Item**

09.18 - Exclusive Rights of Burial

Assistant Clerk to investigate available software packages and report to Committee. Three companies have been contacted and I am waiting for information packs. I have contacted other councils who are either using these companies or still on a manual systems.

09.26 (ii) – Paper Bank & Public Toilets

Assistant Clerk to write to Wiltshire Council stating our disappointment at the loss of the paper bank and the early closing of the public toilets. Letters were not sent as I was waiting on feedback from the Planning meeting of 29 June and for consideration to the email from Cllr Colmer re: paper bank. 30.6.09 - We have received information that some residents are unable to accommodate black boxes at home and now cannot recycle locally. The paper bank was also used by businesses that do not have kerbside recycling, following discussions Cllr Clements agreed to provide information on commercial waste disposal. **Assistant Clerk to write letters regarding paper bank and public toilets.**

09.27 – Cricklade In Bloom

Competition organised for the period 29 June to 12 July, the Judges will be Cllr Terri Robertson and Cllr Ruth Szybiak together with a member of Bloomers. Notification of the competition is in the July Chronicle, on the CTC website and posters have been displayed

09.28 – Ear Mark Reserves

At the 2 June meeting it was **RESOLVED** for the Assistant Clerk to write to the Tennis Club and ask them to clarify their intension regarding the building of new tennis courts.

09.30 – Skate Park

At the meeting held on 2 June it was **RESOLVED** to see if previous drawing and design is still deliverable and to obtain new costings.

- 09.36 Correspondence**
- i) Parish Steward Summer Programme – **Noted**
 - ii) Wiltshire Wayfarer Spring / Summer Newsletter – **Noted**
 - iii) Date for judging of RHS South West in Bloom Competition is 14 July – **Noted**
 - iv) Cricklade Half Marathon request to use Sports Field – **RESOLVED** to grant permission with usual conditions
- 09.37 Parish Improvement Grants Scheme**
A request was made for a Councillor to take on board the PIG Scheme. Following a discussion it was **RESOLVED** for the Assistant Clerk to contact the Footpath Group for their input and bring back to the next meeting.
- 09.38 Change of Cost Code**
In previous precepts we have had a code for Playing Field Maintenance which was used for any drainage works needed and the purchase of peat, fertiliser and grass seed. While preparing the 2009-10 precept it was felt drainage work was no longer required on an annual basis and the code was not allocated a budget. However, a budget is still required for the peat, fertiliser and grass seed although this is not always an annual purchase. Following discussions it was **RESOLVED** to build in to the next precept a budget to cover this requirement under a more suitable budget line description.
- 09.39 Community & Leisure Meeting**
To consider bringing forward planned Community and Leisure meeting of Tuesday 8 September to Tuesday 25 August 2009 - All in favour.
- 09.40 Cricklade Day Centre**
To note the correspondence received from The Charity Commission does not give any details relating to the review. Following discussions it was **RESOLVED** that the Town Clerk should write to the Head of the Charity Commission, the local MP and the Ombudsman asking for clarification of the time frame, detailing the length of time the members have been waiting for their transport (mini bus has not been used for 11 months) and funds. To include in the letter that Cricklade has a vibrant day care centre and the situation need resolving before winter because of the pressures of transport, stressing the seriousness of the situation and how the members will be affected. A meeting is due to take place between Wiltshire Council and Cricklade Town Council to review the Open Door – Cllr Robertson will arrange the meeting and together with Cllr Tetlow will take forward the forming of a new charity and transport issues.
- 09.41 Allotments**
Information has been supplied by John Simmonds, Principle Planning Officer for Wiltshire Council stating that we do not require planning permission for the allotments unless we plan any engineering works such as tracks, drainage, hard surfacing or access. We do not plan any of these changes therefore acting on his advice it was **RESOLVED** not to apply for planning *permission*. Lemon & Co have confirmed that the owners have completed the land registry and we can move forward with signing of the Counterpart Lease. Following discussions regarding the lease, Cllr Robertson brought to the Committee's attention the break clause. The Assistant Clerk assured the Committee that it is not unusual in contracts of this type and that the tenants will be made fully aware of this and it will be covered within the individual Tenants Agreements. It was agreed that Cllr Barrie Beasley and Cllr Gina Chapman sign the Counterpart Lease with the Town Clerk as witness. This was duly signed and witnessed and dated 30 June 2009. It was agreed that Cllr Barrie Beasley and Cllr Gina Chapman sign the Counterpart Lease with the Town Clerk as witness. This was duly signed and witnessed and dated 30 June 2009.
- 09.42 Working Party Update** - Report was circulated and noted
- 09.43** Cllr Gina Chapman announced that following her appointment as Chairman to the Planning Committee she would be standing down as Vice-Chairman of the Community & Leisure and a new Vice-Chairman would have to be appointed at the next meeting. This was noted.

Meeting closed at 8.00pm