

COMMUNITY AND LEISURE COMMITTEE MEETING
TUESDAY 25 August 2009
7pm at Ockwells

Councillors present:

Cllr R Szybiak – Vice-Chairman Cllr B Atfield Cllr B Beasley Cllr G Chapman
Cllr P Colmer Cllr T Clements Cllr M Hatton

16 Member of the public

The fire instructions on the entrance door were pointed out.

Cricklade in Bloom Certificates were presented.

Public Question Time

Mr Bob Jones, on behalf of The Royal British Legion – Asked the Committee if they could tell him when the lights would be connected on the War Memorial. Cllr Atfield confirmed that the lighting has been connected and portable appliance testing has been done and that the light spillage is minimal. Bob asked when the lights would be switched on. Cllr Atfield stated that times have been discussed and would be presented at the next Community & Leisure meeting to be held on 6 October. Bob thought that was too long to wait and members were in agreement. Following discussions it was agreed to take to FTC on 7 September with Cllr Atfield providing details of proposed lighting times. Bob Jones thanked Cricklade Town Council for all their support in completing this project.

MINUTES

09.58 Apologies for absence – Cllr R Case, Cllr T Robertson and Cllr D Tetlow

09.59 Declarations of Interest – Cllr Clements declared a personal interest in item 6 (Section 96 request from Parsonage Farm Close Residents Association). He stayed and took part in discussions.

09.60 Minutes

Cllr Atfield asked why the Cricklade Flying Club (Item 09.54) was treated differently from the Cricklade Cricket Club in respect of the peppercorn rent. It was agreed to discuss at the next Community & Leisure meeting.

Cllr Colmer passed comment on item 09.50 (Provision of a Youth Council) stating that he has discussed with Area Board members and it is not an Area Board issue, it is a Cricklade Town Council issue. Cllr Colmer has placed an article in the September Chronicle asking for youths to participate. If he receives interest and, providing CTC will help facilitate he would take on board himself. It was agreed if there is interest, he will bring back to a C & L meeting in the future.

The Minutes of the meeting held on the 28 July 2009 were signed by the Vice-Chairman and adopted as a true record.

Clerk's report on action points from 28 July**08.10 - Long Close**

Wimpey have applied to Land Registry for title as have lost the deeds - I have spoken with Martin White, Finance Director he is contacting legal to find out why the transfer has not been completed and to move it forward asap. I have contacted Mr White and left several messages and emails but no replies have been received. I have contacted Lemon & Co and they have had no response since 16 April. On the 5 May it was RESOLVED for the Assistant Clerk to write to Wimpey Taylor regarding the state of the land. A meeting took place on 20 May between D. Tetlow, English Heritage (EH) and Wiltshire Council Archaeology Dept (WCAD) to look at the Town Wall Monument. Following this meeting EH and WCAD have proposed a management plan for the walls with a working group to be formed in the near future. The Assistant Clerk has written to Wimpey Taylor regarding the state of the land and our disappointment that the transfer of land has not taken place – a verbal reply has been received - waiting for more information. Letter and photographs sent 12 August

08.86(ii) – Abingdon Court Farm Open Space

Letters received from residents regarding the condition of the open space .between Abingdon Court Farm and Fairview. A letter has been sent regarding transfer of land. A holding reply has been received from Jane Scott. Action: A letter has been sent to Jane Scott requested an update. A reply has been received - Mrs Scott has asked Officers for an update and will reply shortly.

08.116 - Closed Churchyards Responsibility

Consideration was given to the proposal from the Assistant Clerk to a new policy. However, in view of the recent damage to a listed tomb in St Sampson's Churchyard it was agreed to wait on the report from the Stonemason before any decisions are made. A letter has been sent to NWDC regarding the responsibility for St Sampson's Churchyard. Letters have been sent to St Sampson's and St Mary's requesting copies of letters relating to transfer request of closed churchyard to CTC. At 2 June meeting it was RESOLVED for the Assistant Clerk to chase up all parties involved, conduct further investigations on responsibilities on tomb management and to complete checking of archive records. This work is ongoing

Area of Land Behind Meer Stone

Request for area behind Meer Stone to be tidied up – investigating options – The hedge has been trimmed back, additional work planned as an autumn project. . A request from Cllr Robertson was made to Chris Morley to view the plaque as it has become discoloured – Mr Morley agreed, Cllr Robertson & Mr Morley have viewed the plaque half the lettering has disappeared and the wood to which the plaque is attached is splitting. The splits are on both sides at the same point. Therefore, the plaque was either fixed to two pieces of wood in the first place, or the two pieces of wood were glued together and now they are coming apart. **Contact has been made with the manufacturers and advice and costs received. To investigate options and bring to next C & L**

08.170 – Allotments

A meeting is to be arranged to form a steering group. Deeds to the land have not yet been located. Assistant Town Clerk to take additional photographs of the land. £1500 from Reserves for set up costs of allotments agreed by FTC on 26 May. I am waiting on advice from the Planning Department. A steering group has been formed and a site meeting arranged for 23 June. The site meeting was successful, proposed pitches have been marked out and the steering group are meeting again on 14 July. 30 June Confirmation received that planning is not required – Counterpart lease has been signed. **Agenda Item**

09.08 - Cricklade Day Centre

The Charity Commission will **not** de-register the charity and have requested the names of proposed new trustees. The relevant form will be returned in the next few days to enable checks to begin on the new appointees. The Charity Commission's processes mean that we will now need to wait for 2 months for further attempts at discussions with the one existing trustee, the Order to be formalised followed by a notice period of 1 month. If the proposed trustees are appointed then work can begin on regaining assets, seeking future funding and changes made to the constitution. **The Town Clerks report was noted.**

09.18 - Exclusive Rights of Burial

Suitable package identified and agreed by C & L committee on 28 July - to take to FTC for approval and funding

09.26 (ii) – Paper Bank

The Town Clerk has responded to Wiltshire Council advising that it looks at alternative kerb side recycling methods for those residents living in flats in the town (those most affected by the paper bank's removal from the Leisure Centre) and that the Town Council and residents are consulted before any decisions or initiatives are taken. Also, that while we would have preferred that this facility was not removed, we would not want further arson attacks but would like to ensure that recycling is still an option for *all* residents.

Town Clerk response to Wiltshire Council was noted - CLOSED

09.28 – Ear Mark Reserves

At the 2 June meeting it was **RESOLVED** to write to the Tennis Club and ask them to clarify their intension regarding the building of new tennis courts. A letter has been sent and a holding reply has been received – **This was noted**

09.30 – Skate Park

At the meeting held on 2 June it was **RESOLVED** to see if previous drawing and design is still deliverable and to obtain new costings. The site has been visited and surveyed. Emailed 12 August for an update – we should receive information mid Sept

09.37 – Parish Improvement Grant

A request was made for a Councillor to take on board the PIG Scheme. Following a discussion it was **RESOLVED** for the Assistant Clerk to contact the Footpath Group for their input and bring back to the next meeting. A letter was sent to the Footpath Group and a member of the group would be willing to assist a Cllr in moving this scheme forward unfortunately we do not have a Cllr available to take this project on board. Cllr Chapmen offered to assist with the grant application if the Footpath Group could bring the scheme together a member of the group is willing to do this and will contact CTC end of September.

This was noted

09.54 – Cricklade Model Flying Club

A letter has been sent to the club declining their offer. A new licence and the peppercorn rent has been received. This will be an agenda item at the next meeting.

09.62

Allotments

Consideration was given to the setting of the rent bands for the allotments, It was **RESOLVED** to set at:

Plots under 45m ²	£33.00
Plots 50m ² and under	£55.00
Plots 60m ² and under	£65.00

The rent will be a fixed for the 8 year period of the lease and agreements will commence on 1st October 2009.

09.63

Section 96

Consideration was given to the request from Parsonage Farm Close Residents Association for CTC to apply for a Section 96 licence to enable them to build two raised beds either side of the entrance to the Close. It was **RESOLVED** to support their request.

09.64

Community Garden

The notes from the working party meeting of 19 August were considered. Cllr Atfield requested an amendment relating to the flag protocol which was to add the names of Cllr Tetlow and Cllr Atfield to flag protocol responsibility in addition to that of the Flag Master (Bob Jones). All were in agreement. Therefore it was **RESOLVED** to accept the recommendation from the Town Clerk (with amendment from Cllr Atfield) that the Community and Leisure Committee delegates authority to the Working Party on: Decisions around expenditure from the dedicated Community Garden budget for the purchase of an Interpretation Board, plaque and costs around the opening event on 3rd October. The judging of entries for the naming of the Community Garden and that flag protocol is delegated to the Flag Master, Cllr Tetlow and Cllr Atfield.

Bob Jones updated the committee on his findings with regard to the flags, we have 3 union flags

but they are all unsuitable for flying and the CTC flag is a very expensive one, Bob suggests we purchase a new CTC flag and a new union flag he will liaise with the Town Clerk. Bob will also provide the Town Clerk with a list of proposed dates for the flying of flags.

09.65 Leisure Centre Committee

An additional item received too late for the agenda. Members agreed to include this as a late item.

Consideration was given to the request from Cricklade Leisure Centre to use the Lower Playing Field for a weekend of entertainment 4-6 September 2009, to include erection of a marquee, live music, bar and food. It was **RESOLVED** to grant permission with the usual conditions relating to use of the playing fields.

09.66 Working Party Update - Report was circulated and noted

Eastern Roundabout – Cllr Colmer added that he has asked for an update but nothing has been forthcoming from Wiltshire Council.

Meeting closed at 7.38pm