

**COMMUNITY AND LEISURE COMMITTEE MEETING**  
**TUESDAY 3 November 2009**  
7pm at Ockwells

**Councillors present:**

|                            |                 |                |                |
|----------------------------|-----------------|----------------|----------------|
| Cllr T Robertson– Chairman | Cllr B Atfield  | Cllr B Beasley | Cllr R Case    |
| Cllr G Chapman             | Cllr T Clements | Cllr P Colmer  | Cllr R Szybiak |
| Cllr D Tetlow              |                 |                |                |

2 Members of the public

**The fire instructions on the entrance door were pointed out.**

**Public Question Time** – There were no questions

**MINUTES**

**09.78 Apologies for absence** – Cllr M Hatton

**09.79 Declarations of Interest** – None Declared

**09.80 Minutes**

Cllr Atfield asked for Item 09.72 to be amended, following discussions - all were in favour. Once amended the Minutes of the meeting held on the 3 October 2009 can be signed by the Chairman and adopted as a true record.

**09.81 Clerk's report on action points from 6 October**

**08.10 - Long Close**

A meeting took place on 20 May between D. Tetlow, English Heritage (EH) and Wiltshire Council Archaeology Dept (WCAD) to look at the Town Wall Monument. Following this meeting EH and WCAD have proposed a management plan for the walls with a working group to be formed in the near future. On the 5 May it was **RESOLVED** for the Assistant Clerk to write to Wimpey Taylor regarding the state of the land, a letter was set o Wimpey Taylor regarding the state of the land and our disappointment that the transfer of land has not taken place – a verbal reply had been received - ATC waiting for more information. A further letter with photographs was sent 12 August. A follow up email was sent – no reply. Action: Town Clerk to write to the Managing Director.

**08.86(ii) – Abingdon Court Farm Open Space**

Letters have been received from residents regarding the condition of the open space between Abingdon Court Farm and Fairview. A letter was to WC regarding transfer of land. Alan Brown (WC) visited on 1<sup>st</sup> Oct and met with ATC and Cllr Atfield. Another site visit was made by WC Officers – but no feedback to date

**08.116 - Closed Churchyards Responsibility**

However, in view of the recent damage to a listed tomb in St Sampson's Churchyard it was agreed to wait on the report from the Stonemason before any decisions are made. A letter has been sent to NWDC regarding the responsibility for St Sampson's Churchyard. Letters have been sent to St Sampson's and St Mary's requesting copies of letters relating to transfer request of closed churchyard to CTC. At 2 June meeting it was **RESOLVED** for the ATC to chase up all parties involved, conduct further investigations on responsibilities on tomb management and to complete checking of archive records. **CLOSED replaced by 09.72**

|   |
|---|
| <p><b>Area of Land Behind Meer Stone</b><br/>Request for area behind Meer Stone to be tided up – investigating options – The hedge has been trimmed back, additional work planned as an autumn project. Alan Brown (WC) visited site on 1<sup>st</sup> October and met with ATC and Cllr Atfield. Another site visit was made by WC Officers – but no feedback to date</p>  |
| <p><b>09.73. Meer Stone Plaque</b><br/>On the 6 Oct, it was <b>RESOLVED</b> to purchase a replacement bronze plaque. ATC waiting proof</p>  |
| <p><b>08.170 – Allotments</b><br/>Initial meeting of allotment holders has taken place, all agreements and invoices have been issued. Break in of two sheds on 17 October, requested that the Crime Prevention Officer advise allotments holders on security. CTC to consider planting additional hedging (prickly and thorny) to deter unwanted visitors both 2 and 4 legged, if further problems occur. ATC to actively look for more available land and to put an appeal in Chronicle for shared gardens (private arrangements). ATC to report back when additional land for allotments has been identified. <b>CLOSED</b></p>   |
| <p><b>09.08 - Cricklade Day Centre</b><br/>Cllr Robertson gave a verbal update to the Committee. As of today (3.11.09) the new Trustees have been installed and the previous Trustee has been removed. The new Trustees are now responsible for all the assets relating to the Charity, and will be making contact with the bank to secure the accounts, once these details are known the Trustees will determine how to move forward. In the near future, the Trustees will be organising the transfer back to the Charity of the current role being undertaken by CTC. <b>Action: Town Clerk to send letter of thanks to M. Wills MP for his support, Cricklade Residents to be informed of the new development and the press who have been very supportive. CLOSED</b></p> |
| <p><b>09.18 - Exclusive Rights of Burial</b><br/>Suitable package identified and agreed by C &amp; L committee on 28 July - to take to FTC for approval and funding. <b>ATC looking at in house provision.</b></p>  |
| <p><b>09.28 – Ear Mark Reserves</b><br/>At the 2 June meeting it was <b>RESOLVED</b> to write to the Tennis Club and ask them to clarify their intension regarding the building of new tennis courts. A letter has been sent and a holding reply has been received – At last meeting it was <b>RESOLVED (09.74)</b> to keep EMR – ATC to send letter to Tennis Club <b>CLOSED</b></p>   |
| <p><b>09.30 – Skate Park</b><br/>CTC bid for funding for updating the Skate Park was not successful. We have been told that it was a strong bid but did not meet all the criteria of the Play Builder Scheme in that it was too narrow a play opportunity for young people and that it had been considered against the fact that we were awarded over £60,000 towards Bath Road Play Area within the last 2 years. However, the work is now in place to enable us to bid under another funding stream again administered by Wiltshire Council. This will involve close cooperation between ourselves, Cricklade’s Youth Development Coordinator and the Sports Development Manager at Wiltshire Council as well as the young skaters themselves. <b>CLOSED</b></p>            |
| <p><b>09.37 – Parish Improvement Grant</b><br/>Cllr Chapman has met with members of the Footpath Group and is moving forward with the grant application. Cllr Chapman gave a verbal update - The area identified for improvement is the path between Bath Road and Doubledays, a complete repair would cost around £30,000, we have asked for quotes to make the route passable as an alternative to completely resurfacing.</p>  |
| <p><b>09.54 – Cricklade Model Flying Club</b><br/>Consideration was given to the signing of the annual licence to the Cricklade Model Flying Club, it was <b>RESOLVED (09.76)</b> to sign the licence providing the words are amended from ‘The licence is subject to the conditions below and will be reviewed by the Council after the first 12 months’ to ‘The licence is subject to the conditions below and will be reviewed by the Council annually. <b>CLOSED</b></p>  |

**09.63 – Parsonage Farm Close – Section 96**

It was RESOLVED to apply for a 96 licence on behalf of Parsonage Farm Close Residents Association (PFCRA) to enable them to build raised beds at the entrance to the Close. The licence has been granted and Bob Jones on behalf of (PFCRA) met with Westlea Housing - Westlea have supported the plan and given permission for the landscaping. **CLOSED**

**09.72 – Closed Churchyards/Cemetery Maintenance**

Following meeting of 3 October – ATC to contact WC regarding CTC standing with listed tomb repairs and maintenance responsibilities.

**Additional Information**

Section 96 licence has been received for the replacement waste bin by Calcutt Bus Stop. Planned dates for Fairview Fields (Probation Service) work are Nov 21 & 28, Dec 5 & 12. Potholes at Leisure Centre have been referred to Wiltshire Council Property Services Dept. Leisure Centre Boundary Dispute has been referred to Wiltshire Council Property Services Dept. Damage to bins at Bath Rd (ripped off post), The Forty (set on fire) and replacement of vandalised bin in Gas Lane. On 30 Oct, an officer from WC met with ATC and conducted a site visit of the three bin locations with a view to replace/not replace the bins – I am waiting for feedback.

**09.82 Community & Leisure Meeting**

To defer planned Community and Leisure meeting of 22 December to Tuesday 5 January 2010. **All in favour.**

**09.83 Christmas Lights**

Cllr Clements and Cllr Hatton will be judging the Christmas Lights Competition. ATC to invite 2008 Residential Winner to take part in the judging process.

**09.84 Future Toilet Provision in Cricklade**

To consider the recommendation from the Planning Committee – Car Park Working Party – to set up a Convenience Review and Placement Working Party (CRAP) to liaise with Wiltshire Council with regard to the existing toilets, to consider possible alternative sites and their future ownership. Following a discussion it was agreed to form a Working Party - Cllr Atfield, Cllr Beasley, Cllr Clements and Cllr Robertson all agreed to be part of the working party – the working party will require Officer support. ATC John Coole will provide background information and Cllr Chapman contact information.

**09.85 Budget for 2010/2011**

The Community and Leisure budget for 2010-11 was considered. It was **RESOLVED** that the proposed budget should be accepted with the following changes - Christmas Lighting to increase to £2500. Allotment income to be included at £1000. New budget line of Closed Churchyard Maintenance to be amended to include 'and Cemetery'. ATC - to check skip hire budget will cover anticipated Land Fill Tax introduction and amend budget if required, to review Canal contribution and amend budget if required, to check when clock service is due and acquire updated quotes for repainting, amend budget if required. To check forecasted income for Burials using the average of last three years and amend line if required.

**09.86 Working Party Update**

**Community Garden** – working party to be arranged in near future.

**Tree of Remembrance** – Work on the trifold is almost complete, waiting costings from supplier of the recommended trees, slab costs received.

**Cricklade Country Way** – No update received.

**Eastern Roundabout** – Discussions have taken place between Wiltshire Council (WC) and the Highways Agency (HA) regarding deregulating of the roundabout. WC has written to the HA, but due to a change of management they have not received a reply. Cllr Colmer has made contact with the new manager and is hoping a reply will be forthcoming in the near future.

**Meeting Closed at 8.45**