



# Cricklade Town Council

## First Town on the Thames

The Council Office  
Ockwells, 113 High Street, Cricklade Wiltshire SN6 6AE  
Telephone: 01793 751394 – Fax: 01793 752515  
E-mail: admin@cricklade-tc.gov.uk  
Website: www.cricklade-tc.gov.uk

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### COMMUNITY AND LEISURE COMMITTEE MEETING TUESDAY 27 April 2010 7pm at Ockwells

#### Councillors present:

Cllr T Robertson– Chairman  
Cllr G Chapman  
Cllr R Szybiak

Cllr B Atfield  
Cllr A Clements

Cllr B Beasley  
Cllr P Colmer

Cllr R Case  
Cllr M Hatton

1 Member of the public

**The fire instructions on the entrance door were pointed out.**

**Public Question Time** – There were no questions

#### MINUTES

10.01 **Apologies for absence** – Cllr D Tetlow

10.02 **Declarations of Interest** – None Declared

10.03 **Minutes**

The Minutes of the meeting held on the 30 March 2010 were signed by the Chairman and adopted as a true record.

10.04

Clerks Report From 30 March

#### 08.10 - Long Close

The Town Clerk has written to the MD of Taylor Wimpy (TW) regarding the transfer of land and the current state of the area. TW are speaking with employees who were in post with McLean Homes before the merger, CTC have obtained copy deeds from a North Wall Resident to see if historical ownership can be identified.

**Town Walls** – Cllr Tetlow has met with a mature student from Bristol University who will be putting together a management plan for the walls as part of his thesis. The plan will be shared with Wiltshire Council and CTC on completion. CTC can consider, comment and refine. The Student will complete in his own time as he is anxious for the plan to be adopted. **ATC to request update in July. CLOSED**

#### 08.95 - Abingdon Court Farm Open Space, Area of Land Behind Meer Stone & Hatchetts

An informal proposal from Colin Brown (WC) was considered by Cllrs who agreed to consider a formal proposal (once made) to take ownership and responsibility to these areas. I have contacted C Brown acknowledging our interest. Followed up - no reply has been received. ATC to prepare list of other WC areas – new areas identified include the Leisure Centre and a field on the Chelworth Road which may be suitable for use as allotments. Cllr Tetlow updated the committee on the new procedures regarding land acquisitions, although clarification of the process is required. ACTION: ATC to request new procedure information, information requested not yet received.

#### 09.18 - Exclusive Rights of Burial

Suitable package identified and agreed by C & L Committee on 28 July - to take to FTC for approval and funding. ATC looking at in house provision.

**09.72 – Closed Churchyards/Cemetery Maintenance**

Following meeting of 3 Oct - WC contacted English Heritage (EH) as LBC is required to dismantle the tombs, the tombs are Grade II and St Sampsons Grade I, EH will not support an application to dismantle and lay flat. EH provided possible sources for grant funding not successful

John Earney, WC - Inspection and adoption for Closed Churchyards in Sth Wilts was provided with further information on 16 April and a request for grant advice was made as the EH recommended sources of grant funding cannot be accessed by local councils. EH have supplied other possible grant streams which have been contacted - awaiting replies. **ACTION: Cllr Robertson to contact Mr J Hickman regarding recently restored tombs in the local area.**

**09.92 – Italian Market**

Cllrs and the CBA support the idea to hold the market on Friday 2nd July, this date is not the preferred date but we will go with this, Option of French Market not possible as no available dates. More information to follow shortly.

**09.93 – Fairview Fields Car Park**

Request to improve the car park and signage. Quote accepted to resurface of car park – ATC to arrange check on manhole cover. Blackhorse have visited the site, the manhole cover is heavy duty and does not require alteration. Work is scheduled to begin on 5 May for 3 days. **Cllrs all AGREED with the start date.**

Signage: sample sign considered but to incorporate distance. Pictogram Regulations 1997 to be taken into account. ACTION: ATC to source signage – contact made with WC, CTC cannot put up their own signage on the Highway, WC has noted our request and will give it consideration later in the year.

**09.97 – Wayleave Agreement**

Open Reach have confirmed that all work has been completed in the Cricklade Cricket Ground. There is a standard 2 year quality of work on the work to Cricklade Cricket Ground. **CLOSED**

**09.106 – Cricklade & Purton Youth Services**

WC is reviewing services and there are plans to cut the service to Cricklade & Purton.

**ACTION:** From 30 March C & L Meeting - ATC to investigate the terms of the existing lease with particular regard to whether or not the lease is a full maintenance and repairing lease, any provisions relating to opting out of the lease and anything in the lease that gives rights to any other parties. Also to investigate the potential legal and any other costs should the lease be cancelled and a new one issued in favour of the Cricklade Leisure Centre, without a condition being applied that the building would only be for youth provision. Finally, also to investigate the position should the lease terminate regarding the ownership of the building (our assumption being that it would in any event belong to Cricklade Town Council in 2026 when the lease expires until the end of the 90 year lease we have with Wiltshire Council on the land, but this is to be checked, as is the position on early termination of the lease.) **FEEDBACK Included with AGENDA ITEM**

**09.108 Dance Common / Deansfield – Section 96's**

Request to plant trees on Dance Common and Deansfield – neighbours consulted by Bloomers and all feedback was positive – copies of resident's replies received and noted. Section 96's have been received normal conditions apply. **CLOSED**

**09.114 - Pollarding St Sampsons Trees**

Planning consent has been granted. A certificate of approval from the Diocese of Bristol has been received, however, we need to apply for a faculty – apparently a faculty has never been required before. ACTION: ATC to follow up –Diocesan contacted and the Secretary is to speak with the Registrar when he returns from holiday.

**Waylands**

From Clerk's Report 30 March – ACTION: Request to check signage on Waylands relating to Dog Bins etc. There are two bins but no signage relating to dog waste. Cllr Hatton asked it to be NOTED that a resident has spoken to him regarding the state of the Sustrans track. Cllr Robertson said the question of dog waste had also been raised at The Annual Town Meeting on 26 April, Cllrs discussed areas of concern. Request for Seb Williams, WC Dog Warden to

attend next C & L with Dog Waste as an Agenda item in May. **ACTION: ATC to contact Seb Williams**

**PQT – 30 March**

Request for an adopted footpath between Stones Lane and West Mill Lane and removal of brambles. **ACTION:** ATC to investigate the possibility. I have spoken with WC and they are sending someone out to visit the area.

**09.133 -Fairview Fields Ditch Maintenance**

Due to a tree the bank on the River Thames is breaking up and the water is flowing up the nearby ditch. The tree needs to be removed, the bank rebuilt and replanted, the existing ditch filled in and another one created further down and angled to flow with the river. The EA are offering to provide funds to do the work with a small contribution from CTC. **ACTION:** ATC to investigate if any permission required as ridge & furrow. Cllrs **AGREED** with the request from EA to obtain quotes for relaying the ditch. I have made enquiries re permission and received no response as yet, I have contacted a company regarding the ditch work and they are arranging a visit.

**10.05 Correspondence**

- i) Royal Air Force Charitable Trust – Request for a Councillor to attend Residents Briefing. Cllr Chapman will attend on behalf of Cricklade Town Council.
- ii) Cotswold Water park – Otter Reports and Locality Maps - **NOTED**
- iii) Wiltshire Volunteering Festival - **NOTED**

**10.06 Youth Centre Lease**

Cllr Colmer requested to defer this item following a meeting held this afternoon, the outcome of which impacted on his report. Councillors **AGREED** to the request, the Clerks report relating to lease information was also deferred

**10.07 St Mary's Churchyard**

A request has been received from The Friends of St Marys to site an additional bench at the rear of St Mary's, the request asked that if permission was given could CTC Groundsman secure in place. Councillors all **AGREED** with the request providing the costs of the fixing materials were met by the group.

**10.08 Jubilee Clock**

Councillors considered the quotes received for the refurbishment of the Jubilee Clock. However, following discussions it was **RESOLVED** to deal with this item **IN COMMITTEE**.

**10.09 Cricklade in Bloom**

After consideration Councillors **AGREED** the period for the Cricklade in Bloom competition would be set for the week commencing 19 July. Cllrs B Beasley and R Szybiak volunteered to take part in the judging process and the residential winner of 2009 to be invited to judge with them. Cllrs considered the reintroduction of the Children's Competition and Councillors **AGREED** unanimously to hold the children's competition with the theme of creating a flower/vegetable display using a recycled container of some description. The competitors will be asked to bring their containers to the Bloomers Bank Garden at the rear of the Council Offices for judging. Gift tokens will be awarded to the value of £20 to the three best entries.

**10.10 Christmas Lighting**

The report prepared by Cllr Robertson was considered. The report was raised following the recent announcement that the Cricklade Business Association (CBA) were no longer prepared to 'light' the shops in the town. Cllr Robertson has identified many difficulties from the financial implications to replacing/renting lights to the purchase of a tree. The complete package for future provision of festive lighting in Cricklade needs to be discussed at great length. Councillors considered the formation of a working party to take forward the proposed project, all **AGREED** with Cllrs B Atfield, B Beasley, A Clements, M Hatton and T Robertson volunteering to become part of a working party - the working party will also have representation from interested residents as well as the CBA and Cricklade Action Network who wish to be involved. Cllr Hatton asked for the information relating to the proposal a few years ago to light the cedar tree in St Sampsons Churchyard to be located. **ACTION:** ATC to contact other local councils to find out how they address the situation, suggestions from around the table were noted.

**Cllr Colmer left the meeting at 7.45**

**10.11 Cigarette Bin for Calcutt Street**

Councillors considered the purchase of a cigarette butt bin to be sited outside the old chapel, all **AGREED** for the provision of the bin providing WC confirms the weight of the bin is acceptable. Funds to be met from Town Enhancement Budget.

**10.12 Skate Park**

The report from the Town Clerk relating to the Skate park was considered. Members were updated on the bid made in 2009 for the extension and resurfacing. The Town Clerk and ATC are meeting with Pete Smith, Team Leader North Wiltshire and local skateboarders, to look at their issues regarding the safety of the surface, any other concerns relating to the skate park and to confirm the previous proposed design is still suitable. A Councillor who would like to become involved in any future bid was invited to attend the meeting and Cllr A Clements offered to attend.

**10.13 Armed Forces Day**

Councillors considered the purchased of an Armed Forces Day flag to fly on 26 June – all Councillors and unanimously agreed to support the request

**10.14 Working Party Update**

**Eastern Roundabout:** Cllr Colmer updated Members – The Highways Agency (HA) and Wiltshire Council have agreed the snagging list and HA will be completing the work shortly. The legal process should take 6 mths, once completed this will enable WC to issue a licence to CTC to maintain the roundabout. Cllr Colmer has requested details of the utilities on the roundabout - CTC does not want to take on the responsibility for service maintenance. Cllr Colmer has recently met with the Town Clerk, Anita Barratt and David Osborn to discuss concerns regarding design and proposed maintenance - a design with minimal maintenance has been requested by the Groundsman. Once CTC has received the results of the Utilities survey and any WC constraints a design can be considered.

**Tree of Remembrance:** The first draft of the trifold has been considered and amendments suggested, ATC to obtain samples of paper and a front cover photograph. Cllr Clements to obtain sample stone. Next meeting scheduled for August to finalise trifold and view sample stone.

**10.15 Exclusion of Public & Press**

Because of the special nature of the following item, the Chairman proposed the following resolution – That the following item is conducted under the Public Bodies (Admission of Meetings) Act 1960 – therefore the public and press were excluded and left the room.

**10.16 Jubilee Clock**

Councillors considered the quotes received for the repainting of the Jubilee Clock. Following discussions, Councillors **RESOLVED** to accept Quote One, providing clarification is received on the painting process (will it be a complete rub down, clarification of the paint process and the proposed length of time before a repaint would be required **ACTION:** ATC to contact company for feedback, to contact English Heritage regarding possible grants, to discuss with TC possibility of applying to Area Board. Once above issues clarified and ATC actions addressed, a **RECOMMENDATION** is to be made to Full Town Council for funding.

**Meeting Closed at 8.10**