



Cricklade Town Council

First Town on the Thames

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COMMUNITY AND LEISURE COMMITTEE MEETING

TUESDAY 26 July 2011

7pm at Ockwells

Councillors present:

Cllr T Robertson – Chairman
Cllr B Beasley Cllr M Clarke Cllr G Chapman
Cllr A Jensen Cllr J Norman Cllr R Szybiak
Cllr D Tetlow Wiltshire Cllr Peter Colmer – non voting member

2 Members of the public

The fire instructions on the entrance door were pointed out.

Public Question Time – There were no questions.

MINUTES

11.11 **Apologies for absence** – Cllr R Case, Cllr M Hatton

11.12 **Declarations of Interest** – There were none declared.

11.13 **Minutes**

The Minutes of the meeting held on the 28 June 2011 were signed by the Chairman and adopted as a true record.

11.14 **Clerks Report from 28 June**

10.47 Interpretation Boards – Sucé Place

ATC's were still investigating the ownership of the Sucé land. Wiltshire Council had been approached and through the Section 96 licence already in place for the flower bed and existing Clerk's Powers, the interpretation board has been erected. Paperwork regarding ownership to be an Agenda Item at August meeting

10.118 Skate Park

Councillors considered the report from the Town Clerk and AGREED to move forward with the recommendation to progress with grant applications for the half pipe and extension. To be progressed by Officers.

10.121 St Marys Closed Churchyards

Councillor Tetlow had asked if a Health and Safety check of memorials/monuments could take place at St Marys and added that The Friends of St Mary's would be happy to help if any restoration was required, Once checked monuments are to be prioritised in order of condition. Visit to be arranged during the Autumn by the Grounds Team.

10.132 Cricklade Library Service

The Town Clerk had written to the Head of Library Services regarding the planned opening hours, asking that the planned closure on Sat mornings be reconsidered -. No confirmation of hours had been received.

10.133 St Sampson's Closed Churchyard

Cllr Colmer, David Osborn & ATC to revisit number of available spaces at Cricklade Cemetery - work to be completed during Autumn. ATC to investigate possibility of ashes interment in Closed Churchyards. The Repair of Monuments was agreed with delegation to ATC to take forward – WC Conservation Officer confirms Listed Building Consent is required, a DAC from the Diocese of Bristol will also be required and possibly a Faculty. Councillors have selected Tree Surgeon for pollarding of the remaining trees – ATC preparing paperwork for planning.

10.140 Caravan Rally

Councillors have AGREED in principle to hold the rally. ATC to contact St Sampson's School to ask how they deal with a rally and to investigate further the financial aspects and whether the Playing Fields (as Public Open Space) can be used by caravan owners with dogs. To check with David O the use of the field behind tennis courts. ATC to arrange a meeting between all relevant parties. Background information has been supplied by The Caravan Club. AGENDA ITEM.

11.07 Parish Improvement Grant Scheme (PIGS)

A bid to replace the stile at the bottom of Hallsfield with a kissing gate has been made. This is to enable residents and visitors who are not so nimble, together with wheelchair and pushchair users, to obtain easy access to the adjoining field where the Thames Path and other walks run.

11.10 Town Guide 2012-13

Councillors Ruth Szybiak and Angela Jensen AGREED to take on the responsibility of reworking the contents of the guide, the contact section will be updated by Carole Nash, CTC Administrator. Carole is working her way through the Contacts list. Ruth and Angela been looking through the current CTC guide and have suggestions for the 2012-13 update, a sample of the guide company's updated generic guide design has been received this will be discussed further when the guide company contacts us in Sept.

11.18 Cricklade Playing Fields Committee

ATC to investigate the costs to the Grounds Team of maintaining the playing fields and to notify the PFMC that the current fee level is likely to be reviewed.
Assistant Town Clerk to establish who currently sits on the Playing Fields Committee and arrange an informal meeting at the CTC offices to include representatives from those running the football clubs, the Leisure Centre and Town Council (to include the Grounds Supervisor). This meeting would offer the Town Council a chance to be supportive giving all parties a chance to review and amend roles and responsibilities or look at alternatives. A request has been made to CPFC, for contact details and 18 August 7pm, has been agreed as a meeting date. The Leisure Centre and DO are able to attend. Volunteers from C & L Committee are requested to attend.

11.15 The Cricklade Country Way Project

Cllr Tetlow updated members on the history of the failed lottery bid made in 2007. Following discussions Councillors gave approval to the Draft Memorandum of Understanding relating to The Cricklade Country Way Partnership, providing there was no financial commitment to CTC. Swindon Borough Council's core strategy is to provide a green route to the Cotswold Water Parks using the Cricklade to Swindon Railway route. Following discussions relating to the proposed route of the canal through Cricklade, Cllr Tetlow AGREED to obtain details of the current proposed route. Councillors RESOLVED to remain a formal partner to this venture, providing there was no financial commitment. The draft meeting notes of the CCW Partners Board Meeting held on 27 June 2011 were NOTED.

11.16 Diamond Jubilee

Councillors NOTED the Recommendation from C & L to FTC and subsequent Resolution to release up to £20,000 for stock items. The draft letters to the Court Leet and Festival Committee were AGREED with the inclusion of a response date. During a Suspension of Standing Orders, Gary Walker - Cricklade Leisure Centre (CLC), asked if the Cricklade Festival would coincide with the Jubilee, to date no formal request has been made to the Festival Committee to change the date therefore Councillors were unable to answer the question. Cllr Tetlow referred to the Working Party notes regarding the proposal to create a celebratory Diamond Jubilee mosaic on Saxons Rest. Councillor Szybiak has made initial contact with local artists and is was AGREED that they could be given a short brief to those parties interested in the project. During a Suspension of Standing Orders, Bob Jones – CBA, said the Cricklade Art Group were very interested in the project and would like the information before their next meeting in two weeks time if possible. Details of the selected wine were discussed and Councillors RESOLVED to purchase 900 bottles of wine, to be ordered and paid for by 1st September to ensure availability for the celebrations. Following discussions relating to the sale of alcohol, etc and During a Suspension of Standing Orders, Gary Walker – CLC, offered to help with the sales as he has a personal licence, he added that at the Summer Ball over 450 bottles of wine was sold, so he felt 900 bottles would be a sensible quantity to purchase, but suggested we ask if any more bottles might be available at a later date. Councillors RESOLVED to delegate the purchase of the wine to ATC and to accept the offer to store the wine on our behalf until required. Concerns were raised as to whether the company might go bankrupt before delivery; Councillor Clarke offered to check the financial standing of the company - Councillors AGREED to this suggestion. Consideration was given to the request from the Working Party to hold a community competition to design the label. Councillors RESOLVED to delegate to the ATC, to liaise with wine

company regarding statutory information required for label, size etc and to advertise the competition through The Chronicle and posters. Cllr Colmer on behalf of the Youth Provision Working Party asked if the Diamond Jubilee Working Party could consider if the Youth Services – ‘Dream Scheme’ could make a contribution towards the celebrations in some form. Cllr Tetlow – WP Chairman said he was more than happy to receive the request but event planning is in its early stages at the moment and there were no identified projects, although perhaps a contribution to the delivery of the mosaic might be possible.

11.17 Caravan Rally

The report from ATC and the Caravan Club’s rally site rules were NOTED. Councillors AGREED to the positioning of the units with a request to the Caravan Club to emphasise to their members the rally site rules relating to dog owners and that in the event of wet weather the event would be cancelled to protect the playing fields from damage.

**11.18 Champion of Champions Update
Eastern Roundabout**

Confirmation has been received that the advertisement regarding the Order to detrunk the road and roundabout will be in the Swindon Advertiser from 28 July until 4 August, for any possible objections to be made. Once WC has responsibility for the Roundabout, they will hand over the maintenance to CTC. Following discussions it was agreed the ATC should apply for the Section 96 - giving permission for any planned enhancements to the area – this is in addition to the planning permission already with the WC Planning Department who has requested a scale plan of the roundabout and sculpture, steps are in place to provide this information. As the roundabout handover is imminent it was AGREED to reform the Eastern Roundabout Working Party to discuss the future enhancements – Agenda Item for next meeting. **Snagging List** The majority of issues raised have been addressed; everyone has been working hard to complete the tasks on time. Cricklade Town Council is working through their responsibilities and has scheduled a programme of work up to judging day. **Judging Route:** The judging route has been decided and all households/businesses on the route have been notified.

11.19 Youth Provision and Building

Councillors NOTED the draft notes of the Youth Provision meeting previously circulated and RESOLVED to delegate to the ATC and Working Party the responsibility to comment on the Consultation due to end on 5 August regarding the Commissioning Strategy for Young People Aged 13 to 19 April 2012 to 2015. Reference to the current arrangements existing between the Leisure Centre and the youth club needing to be established, and whether they need to be formalised on an interim basis until the outcome of the campus consultation with the youth club were discussed. Councillors AGREED to leave discussions around the service provision for discussion between Youth Services and CLC. The Tripartite Group were looking at Stage 3 (which was to pursue the transfer of the land associated with CLC to CTC), however, the Tripartite Group have not met recently due to the campus proposal. The Blue Bus (a mobile youth centre) will be visiting Cricklade in October and are looking for a suitable place to park up. Suggestions were the Town Hall Car Park, the Loading Bay in the High Street and Heberden House Car Park - Cllr Colmer will pass on these suggestions, Wiltshire Council will be publicising this event.

11.20 Christmas Festivities

On 20 July, members of last year’s Christmas Lights Working Party met with members of the Community who had responded to our request to form a community group to take forward the provision of the Christmas Lighting Up Event for Cricklade – the group has arranged their initial meeting for Wednesday 10 August at 7pm. They have requested a representative from Community and Leisure to join their Committee, Councillors considered the request for a representative and AGREED to invite Councillor Hatton to take on the position.

11.21 Correspondence

i) Councillors NOTED the letter received from the Cotswold Water Park Trust informing us that the Cotswold Water Park Landscape Partnership Bid was unsuccessful. Cllr Clarke added the failure was due to the financial imbalance access element of the bid over other elements.

11.22 Working Parties Update

Diamond Jubilee Meeting Notes – NOTED was an Agenda Item

Long Close Meeting Notes – NOTED

Youth Provision Meeting Notes – NOTED was an Agenda Item