



Cricklade Town Council

First Town on the Thames

The Council Office
Ockwells, 113 High Street, Cricklade Wiltshire SN6 6AE
Telephone: 01793 751394 – Fax: 01793 752515
E-mail: admin@cricklade-tc.gov.uk
Website: www.cricklade-tc.gov.uk

COMMUNITY AND LEISURE COMMITTEE MEETING

TUESDAY 27 September 2011

7.00pm at Ockwells

Councillors present:

Cllr R Szybiak – Vice - Chairman
Cllr B Beasley Cllr R Case Cllr M Clarke
Cllr G Chapman Cllr M Hatton Cllr A Jensen
Cllr J Norman Cllr D Tetlow
Wiltshire Cllr Peter Colmer – non voting member

Cricklade in Bloom Certificates and Prizes were presented

3 Members of the public

The fire instructions on the entrance door were pointed out.

Public Question Time – There were no questions.

MINUTES

11.36 **Apologies for absence** – Cllr T Robertson

11.37 **Declarations of Interest** – There were none declared.

11.38 **Minutes**

The Minutes of the meeting held on the 30 August 2011 were signed by the Chairman and adopted as a true record. Cllr Colmer referred to min. Ref.11.30 and asked for it to be NOTED that the information was not technically correct, although a true record of the meeting.

Councillor Chapman joined the meeting

11.39 **Clerks Report from 30 August**

10.47 Interpretation Boards – Sucé Place

ATC's have investigated historical background to the ownership of the Sucé land. At the C & L Meeting of 26 July, Councillors asked for details of the findings - The Town Clerk has offered to investigate further and will report to a future meeting. Councillors accepted this offer with thanks.

10.118 Skate Park

Councillors considered the report from the Town Clerk and AGREED to move forward with the recommendation to progress with grant applications for the half pipe and extension. To be progressed by Officers.

10.121 St Marys Closed Churchyards

Councillor Tetlow had asked if a Health and Safety check of memorials/monuments could take place at St Marys and added that The Friends of St Mary's would be happy to help if any restoration was required, Once checked monuments are to be prioritised in order of condition. A safety audit has taken place, to report findings at October meeting.

10.133 St Sampson's Closed Churchyard

Cllr Colmer, David Osborn & ATC to revisit number of available spaces at Cricklade Cemetery - work to be completed during Autumn. ATC to investigate possibility of ashes interment in Closed Churchyards, I have found some legislation referring to cremated remains and I am making further enquiries. The Repair of Monuments was agreed with delegation to ATC to take forward – WC Conservation Officer confirms Listed Building Consent is required, a DAC from the Diocese of

Bristol will also be required and possibly a Faculty. Planning Application has been made to WC regarding pollarding and this was NOTED at the PC and T meeting of 30 August.

11.07 Parish Improvement Grant Scheme (PIGS)

A bid to replace the stile at the bottom of Hallsfield with a kissing gate has been made. This will give easier access to the adjoining field where the Thames Path and other walks run. Permission from Landowner to replace stile has been given. Kerb stones may require lowering. Cllr Clarke is in discussion with Rights of Way Officer.

11.10 Town Guide 2012-13

Councillors Ruth Szybiak and Angela Jensen AGREED to take on the responsibility of reworking the contents of the guide, the contact section will be updated by Carole Nash. **Councillor Szybiak updated members of the latest information. The guide will be for two years and have a soft cover, 5000 copies will be produced with 3000 of them directly posted out to businesses and residents. Editorial input is Free of Charge and advertisers are charged. Councillors AGREED not to make it a Jubilee edition. A request has been made to Chris Morley and Anita Barratt to update the Historical and North Meadow/Bloomers editorials. The suggestion to include an editorial page on CTC where we could advertise the use of our meeting room was considered by Councillors. Following discussions Councillors RESOLVED to include an editorial with delegation to Shelley Parker, Town Clerk to write the editorial page, if page is not free funds to be funded through appropriate budget.**

11.18 Cricklade Playing Fields Committee

A meeting took place on 18 August with all parties present, agreement was reached to review and amend roles and responsibilities or look at alternatives. A subsequent meeting has taken place and the CPFC are updating their procedures, the Constitution will be amended to reflect this. Draft papers and suggested fee increase at the September C & L Meeting. To carry forward to October meeting.

11.32 Adopt A Kiosk

At 30 August C & L correspondence was received relating to the discontinuation of the telephone service to the Whitehorse Road kiosk. Councillors asked for a detailed breakdown relating to the 171 free calls made in the last 12 months to see how many 999 calls were included. Councillors were disappointed that no consultation had taken place prior to notification. Details have been requested no feedback to date.

11.40 Correspondence

- i) The 28 September was NOTED as the date for the Cotswold Water Park Annual Parish Liaison Meeting - Councillor Case and Councillor Hatton will be attending. Councillor Colmer advised members there was a possibility that Cotswold District Council would withdraw their funding of £35,000 for 2012-13.

11.41 Precept Planning Process Budget 2012-2013

Members considered the report by the ATC which included points to consider around a number of budget lines. Councillors NOTED the Groundsman request for a new mower in the Spring and the possible replacement of the van during the year.

Members did not agree to:

- a. to transfer the Groundsmen van's tax and insurance to P&R
- b. to the transfer of the responsibility of Fairview Fields Car Park to PC & T.

Members did agree to:

- a. the Skate Park Maintenance Budget of £100 being combined with the Play Areas Maintenance Budget
- b. the inclusion of a line for the Diamond Jubilee of up to £5000.
- c. the inclusion of a line for CTC Open Space

Councillors discussed the possibility of adding budget lines for Cricklade Bloomers and the Cricklade Festival. During a Suspension of Standing Orders, Anita Barratt – Chairman of Cricklade Bloomers said they did not wish to be considered for a budget line and preferred to apply through the grant process. Cllr Jensen on behalf of The Town Festival Committee said they would prefer to have a budget line. Councillors RESOLVED to include a budget line of £1250 towards the Town Festival.

11.42

Diamond Jubilee

Councillor Tetlow as Chairman of the Working Party updated Councillors.

Beacon – The Court Leet has registered Cricklade for a Jubilee Beacon and they would like to place a permanent beacon on Saxons Rest that could also be used as a floral display and future events, perhaps incorporated in the centre of the mosaic. Following discussions it was decided not to incorporate the beacon into the mosaic design. There may be problems with placing the beacon on Saxons Rest as it is built on the Scheduled Monument but it may be covered by the Section 96 already in place. A suggestion to locate the beacon in line with the flagpoles on the piece of grass opposite Saxons Rest was considered, although permission would be required as no Section 96 for this area. Councillors AGREED for the Working Party to discuss further with the Court Leet.

Mosaic –The recommendation from the Working Party is to select one artist to work with in detail and to obtain a confirmed quotation based on actual design chosen, with price not to exceed cost given. Councillors discussed the recommendation and considered the three estimates received from artists interested in producing a mosaic design.

Following discussions Councillors RESOLVED to proceed with Artist A, as far as producing detailed drawings. Artist A's initial estimate of cost for a semi complex design is £9670, but this figure is an estimate only prior to detailed design being approved, and only after final pricing is given, and approved, will the work be commissioned.

The next stage is to have a detailed design of the mosaic, to do this the Artist requires ideas. During discussions it was AGREED to delegate the liaison between the art group, artist and CTC to the Working Party. Councillors considered one concept design but felt it was too complex and the design we were looking for should be simple, contemporary and flowing, not segmented.

Celebrations – Councillors considered the proposal from the Working Party to hold an ecumenical Celebration Service on Sunday 3 June at 3:30pm The service should include the singing of the National Anthem, possibly the Town Band together with the reading of any telegrams and/or letters from the Court Leet and/or Town Council sent to the Queen to congratulate her on achieving her Diamond Jubilee. Any donations received at this event should be used to go towards the cost of the Diamond Jubilee commemorative mosaic. In the past St Sampsons has organised barbeques in the church grounds and perhaps a Jubilee barbeque could be held immediately before the Celebration Service. Councillors RESOLVED to support the Working party's recommendation and for the ATC to ask CTCL (Ken Wilkinson) to take on the task of organising and publicising the event, including inviting any special guests.

Special Edition Chronicle

Councillors considered the proposal from the Working Party and RESOLVED to ask Churches Together to produce a special edition of the Chronicle to mark the event and delegated the ATC to contact them. Cllr Tetlow will ask the Historical Society to make available anything they might have and CTC will look at the minutes and records around the time.

Marion Parsons – Coronation Memories from 1952

Councillors considered the recommendation from the Working Party to liaise with Marion Parsons on the viability of producing a small booklet about people's memories of the Coronation in 1952 as it was celebrated in Cricklade - The costs of production would be recovered from sales. Councillors RESOLVED to support the concept of a Coronation Memories Book and for the Working Party to take forward with Marion Parsons.

11.43

Champion of Champions

Councillor Tetlow congratulated and thanked all of the Community on being awarded GOLD and the title of RHS Champions Of Champions 2011. There were five entries in the category all were awarded GOLD which was the first time in the history of the competition this has happened, we must recognise what a wonderful accolade this is for Cricklade. Cricklade must make the most of the publicity and that this is the prefer time to introduce new entry signs etc, grants may be available to achieve this and through our own budgets. Cricklade was featured live on BBC television on Monday 26 September and thanks must go to all of those people who got up very early to participate. Cllr Colmer added Cricklade must use this achievement as a platform for tourism and business. Signage issues to be presented at a future council meeting. Cricklade Bloomers has been invited to show the audio visual presentation at the next Area Board meeting on 12 October. On Friday 30 September, Cricklade Bloomers are holding a public event in the United Church to present the 'It's your Neighbourhood' Awards, to show the audio visual and to share footage of the award ceremony in St Andrews with the town.

11.44**Working Parties Update**

Diamond Jubilee Meeting Notes – NOTED - this was an Agenda Item

Long Close Meeting Notes – NOTED

Youth Provision Meeting Notes and Consultation Response were NOTED.

Councillor Tetlow as Chairman of Diamond Jubilee Working Party outlined possible projects the Dream Team could undertake as part of the celebrations. The suggestion is for a number of their group to get together with the Working Party and discuss possible projects they would like to do and were prepared to commit to do.

The Working Party has identified some possible projects that may or may not be of interest to them:

- a) The creation of a Jubilee Wood i.e. the design, funding and delivery of a tree planting scheme; or
- b) Building something nearby the Youth Centre e.g. an outside barbeque that can be used by them and/or others and could possibly be launched/first used on the Big Jubilee Lunch day; or
- c) A youth event of some sort; or
- d) Involvement with a Heritage Board with a Diamond Jubilee connection.

Meeting Closed 20.34