



Cricklade Town Council

First Town on the Thames

The Council Office
Ockwells, 113 High Street, Cricklade Wiltshire SN6 6AE
Telephone: 01793 751394 – Fax: 01793 752515
E-mail: admin@cricklade-tc.gov.uk
Website: www.cricklade-tc.gov.uk

COMMUNITY AND LEISURE COMMITTEE MEETING

TUESDAY 25 October 2011

7.00pm at Ockwells

Councillors present:

Cllr T Robertson – Vice - Chairman
Cllr B Beasley Cllr R Case Cllr M Clarke Cllr G Chapman
Cllr M Hatton Cllr J Norman Cllr R Szybiak Cllr D Tetlow

5 Members of the public

The fire instructions on the entrance door were pointed out.

Public Question Time

Bob Jones, Vice-Chairman of Cricklade Bloomers presented Cllr T Robertson with the painting by David Sherwood of the first Cricklade Worm Charming event held in 2010. Cllr Robertson accepted the picture with great pleasure and said the painting sums up the wonderful community involvement within Cricklade.

Anita Barratt, Chairman of Cricklade Bloomers announced the 26th November as the date of the first phase of tree planting using the Big Tree Plant Grant of £5500 awarded to Cricklade earlier this year. The event will be from 10am-2pm and will involve the planting of 500 small native trees. Anita is hoping to have displays connected with wildlife present; media presence and refreshments will also be served. An article is appearing in The Chronicle and posters will be on display highlighting the event. Trees will be available for dedication and all dedications will be added to the Community Tree Plant book held in the CTC offices donated by Great Western Community Forest. Anita invited all Councillors to participate as this is a joint venture between CTC and Bloomers. The CTC Groundsmen are preparing the area for planting and will be transporting materials and will helping to dig on the day.

Anita asked if it was possible for Shelley Parker – Town Clerk to write a press release to announce the event. Anita added that this year Shelley had written all the press releases for the Champion of Champions and Bloomers cannot thank her enough for her input. Cllr Robertson concurred with Anita and said Shelley had written some excellent pieces and would be asked to write the press release for the event subject to workload.

Anita also asked if the Council would consider naming the new area 'Jubilee Wood'. This will be added to the next agenda for consideration.

Cllr Tetlow added that the Diamond Jubilee Working Party has thought the youth 'Dream Scheme' initiative might like to be involved in the project in some form and we were waiting for feedback.

MINUTES

11.45 Apologies for absence – Cllr A Jensen and Cllr H Jain-Brar

11.46 Declarations of Interest – There were none declared.

11.47 Diamond Jubilee

Mosaic – Cllr Szybiak introduced the mosaics designer, Debbie Stirling to those present. Debbie had brought with her four different design concepts together with proposed material. The design concepts are from Debbie, David Tetlow and the Cricklade Art Group. The designs were displayed and Debbie described the background to each concept and the selected materials. Following discussion Councillors voted on the designs and the final choice of design was Design One – three fritillaries with the town crest and the wording 'The Queen's Diamond Jubilee 1952-2012' on the outside border. During a Suspension of Standing Orders, Anita Barratt said the colour of the fritillary stems were not correct, Debbie replied this was due to the photocopier and the actual colours were brighter as per sample materials. Councillors discussed Design One further and wanted to incorporate part of the Saxon border from Design Four into Design One and to reduce the size of the Town Crest slightly, Debbie agreed to the inclusion of the Saxon border and reduction of shield size.

Councillors RESOLVED to accept Design One with the requested amendments. Following further discussion Councillors RESOLVED to delegate the final signing off of the mosaic design and final costings within EMR to the Diamond Jubilee Working Party. Cllr Tetlow thanked everyone who had been involved in the designs and added that the next stage is to obtain a good quality PDF for putting the design onto the other commemorative items, ideally we would like the PDF by the end of the week and Debbie said she could meet this deadline request. The cost of the mosaic is being largely met by EMR but profit from the sale of any Jubilee memorabilia and the Church Service collection will be to fund the mosaic, if required.

11.48 Minutes

The Minutes of the meeting held on the 27 September 2011 were signed by the Vice-Chairman and adopted as a true record.

11.49 Clerks Report from 27 September

10.47 Interpretation Boards – Sucé Place

ATC's have investigated historical background to the ownership of the Sucé land. At the C & L Meeting of 26 July, Councillors asked for details of the findings - The Town Clerk has offered to investigate further and will report to a future meeting.

10.118 Skate Park

Councillors considered the report from the Town Clerk and AGREED to move forward with the recommendation to progress with grant applications for the half pipe and extension. To be progressed by Officers.

10.121 St Marys Closed Churchyards

Councillor Tetlow had asked if a Health and Safety check of memorials/monuments could take place at St Marys and added that The Friends of St Mary's would be happy to help if any restoration was required, Once checked monuments are to be prioritised in order of condition. A safety audit has taken place, to report findings at October meeting. **Agenda Item**

10.133 St Sampson's Closed Churchyard

Cllr Colmer, David Osborn & ATC to revisit number of available spaces at Cricklade Cemetery - work to be completed during Autumn. The Repair of Monuments was agreed with delegation to ATC to take forward – WC Conservation Officer confirms Listed Building Consent is required, a DAC from the Diocese of Bristol will also be required and possibly a Faculty. Planning Application has been granted for the pollarding of the four lime trees. ATC to investigate possibility of ashes interment in Closed Churchyards, I have found some legislation referring to cremated remains , following a conversation with Judy Ashby (who supports the scheme) a faculty may be required from the Diocese.

11.07 Parish Improvement Grant Scheme (PIGS)

A bid to replace the stile at the bottom of Hallsfield with a kissing gate has been made. This will give easier access to the adjoining field where the Thames Path and other walks run. Permission from Landowner to replace stile has been given. Cllr Clarke is in discussion with Rights of Way Officer. **Councillor Clarke confirmed the grant has been awarded for the replacement of the stile although progress is slow. Rights of Way Officer's suggestion to lower the kerb will be looked again at a later date so it does not jeopardise grant offer.**

11.10 Town Guide 2012-13

Councillors Ruth Szybiak and Angela Jensen AGREED to take on the responsibility of reworking the contents of the guide, the contact section will be updated by the Administrator. The guide will be for two years and have a soft cover, 5000 copies will be produced with 3000 of them directly posted out to businesses and residents. Editorial input is Free of Charge and advertisers are charged. Councillors AGREED not to make it a Jubilee edition. A request has been made to Chris Morley and Anita Barratt to update the Historical and North Meadow/Bloomers editorials. Following discussions Councillors RESOLVED to include an editorial with delegation to Shelley Parker, Town Clerk to write the editorial page, if page is not free funds to be funded through appropriate budget. **Councillors considered the map changes and asked for the rivers/Thames Path to be more prominent and the paths of the rivers to be checked for accuracy, a request to add Hatchets to the map was AGREED. Councillors RESOLVED to delegate the final signing off of map to Cllr Szybiak and ATC.**

11.18 Cricklade Playing Fields Committee

A meeting took place on 18 August with all parties present, agreement was reached to review and amend roles and responsibilities or look at alternatives. A subsequent meeting has taken place and the CPFC are updating their procedures, the Constitution will be amended to reflect this.

Draft papers and suggested fee increase at the September C & L Meeting. To carry forward to October meeting. **Fee Increase is an Agenda Item**

11.32 Adopt A Kiosk

At 30 August C & L correspondence was received relating to the discontinuation of the telephone service to the Whitehorse Road kiosk. Councillors asked for a detailed breakdown relating to the 171 free calls made in the last 12 months to see how many 999 calls were included. Councillors were disappointed that no consultation had taken place prior to notification. Details have been requested, despite a number of attempts to contact no response. **Cllr Case reported he has seen the kiosk in Culverhay used quite a lot over the last few weeks. ATC to pursue requests.**

Eastern Roundabout

The Highways Agency have made contact, and confirm there has been no objections received to the de-trunking of the eastern roundabout and that the final stages of the legal process is in hand

11.50

Correspondence

- i) Councillors NOTED the availability of the autumn edition of the Dragonfly from the Wilts & Berks Canal Trust.
- ii) Councillors NOTED the letter from the Barefoot Coaching Project, a group offering training to volunteers interested in becoming 'community coaches' within their local communities funded by the lottery, Councillors AGREED for the posters to be displayed
- iii) An invitation has been received from St Sampsons Church inviting CTC to take part in a Festival of Crosses to be held in Holy week 2-8 April 2012. Councillors discussed the opportunity and Councillors Norman and Szybiak offered to take the project forward on behalf of the Council.

11.51

Wilts and Glos Canal Project Officer 2012-2013

Wiltshire Council, Countryside & Rights of Way Department has written to CTC requesting a contribution of £500 towards the salary of the Wilts & Berks Canal Project Officer for 2012-13 and for CTC to commit to two further years of funding. Cllr Tetlow pointed out CTC is a partner in this project and prior to last year (request arrive too late) we have always made a contribution. The funding of this post is vital as the position is the key to driving the project forward and for future grant applications. Councillor Tetlow added that It may appear nothing much is happening at this end but Moulden Hill is well under way and the Cricklade & Swindon Railway has benefited from S106 funds. Following discussions Councillors RESOLVED to allocate £500 in the 2012-13 budget plan towards the Project Officers salary and in principle for the following two years. ATC to send a letter explaining we are unable to commit for subsequent years and advise that any request for 2013-14 funding must be received in September 2012.

11.52

Precept Planning Process Budget 2012-2013

The Community and Leisure budget for 2012-13 was considered. It was RESOLVED that the proposed budget should be accepted with the following amendments:
Ditch Maintenance to read Ditch and Riverbank Maintenance
To transfer the Town Enhancement budget to P & R Tourism budget
Income from Memorials amended to £500
Open Space £2000, Diamond Jubilee £5000 and Leisure Centre Grant £2000 to be considered as possible one off payments that could be met through General Reserves. Councillors NOTED that the grant payment of £2000 in 2012-13 is the last to the Leisure Centre.

11.53

Cricklade Playing Fields Licence Fee

Councillors considered the report from the ATC and RESOLVED to increase the licence fee for the 2012-13 season from £220 to £250. Councillor Clarke asked if the information relating to the Groundsmen's maintenance schedule was available. ATC said it would be included on a C & L agenda in the near future together with the other information requested relating to the constitution.

11.54

St Mary's Memorial Report

Councillor Tetlow asked for it to be NOTED he has a personal interest in St Mary's he took part in discussion but did not vote.

The health and safety review of the monuments in St Mary's has been completed. There is one monument which is anchored to a set of railings which is in need of repair. CTC Groundsmen have the materials to fix, Councillors AGREED for this repair to take place. Councillors NOTED the report relating to one other monument which leans heavily but is solid in the ground and is not in danger of collapse, Groundsmen will monitor for any change in condition and in future an annual review will take place of all monuments in St Marys.

11.55 Christmas Lighting

Quotes have been requested for the addition of four commando sockets to four new lampposts in the High Street. A report relating to their installation from the ATC was considered together with the quotes received. Following discussions Councillors RESOLVED to accept Quote 1.

In January 2011, the Cricklade Business Association (CBA) passed over to CTC £2945.00 being the balance remaining from the public donations. The money was to buy additional lighting (not available from supplier for Christmas 2010), conversion of four lampposts to accommodate commando sockets and £500 for the new Christmas Lights Group. It appears we will have not have spent all the allocation put aside for the lights and commando socket work, Councillors thought it would be nice to give any balance to the Christmas Lights Group. ATC's Recommendation is to contact CBA and ask what they would like CTC to do with any remaining funds. During a Suspension of Standing Orders, Bob Jones, Chairman of CBA - said that there is a CBA meeting planned for 1st November and he would add this to the agenda for discussion, but he personally was in agreement with Councillors.

11.56 Blue Bus

Councillors NOTED the report from Cllr Norman on the recent 2 hour visit to Cricklade by the Blue Bus. The Blue Bus was funded by the Royal Wootton Bassett and Cricklade Area Board and cost in the region of £5000 enough to fund 4-5 nights visiting parishes in the catchment area. Councillor Norman, Shelley Parker and Peter Colmer visited the bus and were very impressed with what the bus could offer and those children that attended appeared to be having a wonderful time. The Youth Provision Working Party will be discussing this at their next meeting and considering how to take further ideas forward. The Cricklade Youth Centre has recently been awarded a grant from Westlea Housing in the region of £6000 which has enabled them to arrange several six week course at the Youth Centre for a typical cost of £600 per course, this appears to be more beneficial to the Cricklade youths and more value for money.

11.57 Working Parties Update

Diamond Jubilee Meeting Notes – NOTED - this was an Agenda Item. Councillor Tetlow added that at the last C & L meeting, Councillors agreed not to include the proposed beacon in the mosaic design. The Working Party is trying to identify other locations, St Sampson's tower is an option but discussions are ongoing and no decisions have been made.

Long Close No meeting has taken place – NOTED

Youth Provision Meeting planned for 27 October – NOTED

Meeting Closed 20.46