



Cricklade Town Council

First Town on the Thames

The Council Office
Ockwells, 113 High Street, Cricklade Wiltshire SN6 6AE
Telephone: 01793 751394 – Fax: 01793 752515
E-mail: admin@cricklade-tc.gov.uk
Website: www.cricklade-tc.gov.uk

COMMUNITY AND LEISURE COMMITTEE MEETING TUESDAY 30 August 2011 7.30pm at Ockwells

Councillors present:

Cllr T Robertson – Chairman
Cllr B Beasley
Cllr G Chapman
Cllr J Norman
Wiltshire Cllr Peter Colmer – non voting member
Cllr R Case
Cllr M Hatton
Cllr R Szybiak
Cllr M Clarke
Cllr A Jensen
Cllr D Tetlow

2 Members of the public

The fire instructions on the entrance door were pointed out.

Public Question Time – There were no questions.

MINUTES

- 11.23 **Apologies for absence** – No absences
- 11.24 **Declarations of Interest** – There were none declared.
- 11.25 **Minutes**
The Minutes of the meeting held on the 26 July 2011 were signed by the Chairman and adopted as a true record.
- 11.26 **Clerks Report from 26 July**

10.47 Interpretation Boards – Sucé Place

ATC's have investigated historical background to the ownership of the Sucé land. At the C & L Meeting of 26 July, Councillors asked for details of the findings - The Town Clerk has offered to investigate further and will report to a future meeting. Councillors accepted this offer with thanks.

10.118 Skate Park

Councillors considered the report from the Town Clerk and AGREED to move forward with the recommendation to progress with grant applications for the half pipe and extension. To be progressed by Officers.

10.121 St Marys Closed Churchyards

Councillor Tetlow had asked if a Health and Safety check of memorials/monuments could take place at St Marys and added that The Friends of St Mary's would be happy to help if any restoration was required, Once checked monuments are to be prioritised in order of condition. Visit to be arranged during the Autumn by the Grounds Team.

10.132 Cricklade Library Service

Confirmation of new library hours confirmed. Library will be open Mon – Sat with Volunteers at the Monday and Wednesday sessions. The Town Council will continue to liaise with the Library Services. Councillor Clarke asked if a letter of thanks could be sent to the Volunteer Coordinator thanking the volunteers for their public spirit and wishing them well when the new hours start on Monday 5 September – all AGREED to this suggestion. ITEM CLOSED

10.133 St Sampson's Closed Churchyard

Cllr Colmer, David Osborn & ATC to revisit number of available spaces at Cricklade Cemetery - work to be completed during Autumn. ATC to investigate possibility of ashes interment in Closed Churchyards. The Repair of Monuments was agreed with delegation to ATC to take forward – WC Conservation Officer confirms Listed Building Consent is required, a DAC from the Diocese of Bristol will also be required and possibly a Faculty. Planning Application has been made to WC regarding pollarding and this was NOTED at the PC and T meeting of 30 August.

11.07 Parish Improvement Grant Scheme (PIGS)

A bid to replace the stile at the bottom of Hallsfield with a kissing gate has been made. This is to enable residents and visitors who are not so nimble, together with wheelchair and pushchair users, to obtain easy access to the adjoining field where the Thames Path and other walks run. Permission from Landowner to replace stile has been given. Councillor Clarke informed Councillors that the kerb stones would require lowering if the alteration to stile was funded by the scheme.

11.10 Town Guide 2012-13

Councillors Ruth Szybiak and Angela Jensen AGREED to take on the responsibility of reworking the contents of the guide, the contact section will be updated by Carole Nash, CTC Administrator. Carole is working her way through the Contacts list. Ruth and Angela been looking through the current CTC guide and have suggestions for the 2012-13 update, a sample of the guide company's updated generic guide design has been received this will be discussed further when the guide company meet with Councillors during September.

11.18 Cricklade Playing Fields Committee

A meeting took place on 18 August with all parties present, agreement was reached to review and amend roles and responsibilities or look at alternatives. A subsequent meeting has taken place and the CPFC are updating their procedures, the Constitution will be amended to reflect this. Draft papers and suggested fee increase at the September C & L Meeting.

11.27 Correspondence

- i) The Parish Steward July Action Report was NOTED, Councillors asked for a letter of thanks to be sent to the Parish Steward thanking him for all the work he and his colleagues did towards the In bloom competition.
- ii) The AGM for the Wilts and Berks Canal Trust to be held on 15 October were NOTED and also the availability of the summer edition of the Dragonfly magazine.
- iii) The AGM of Community First on 14 September was NOTED

11.28 Cotswold Water Park Joint Committee (CWPJC)

A request has been received from the CWPJC to nominate a Councillor to the positions of Parish Representatives and to authorise a Councillor to vote on behalf of CTC at the meeting to be held on 28 September. Councillors Case and Hatton have already been appointed to this Committee and Cllr Hatton currently holds the position of Deputy General Parish Representative. Councillor Hatton explained the current structure and said he was happy to stand again for a position. Councillors RESOLVED to appoint Councillor Case to vote on behalf of CTC and Councillors Hatton to be nominated for the positions of Wiltshire Parish Representative, Deputy Wiltshire Parish Representative or Deputy General Parish Representative.

11.29 Christmas Festivities

The meeting notes of the recently formed Christmas Lights group were NOTED. Councillors considered their request for CTC to apply for the street closure on their behalf, Members RESOLVED to the request to action the street closure. During a Suspension of Standing Orders, Bob Jones – Cricklade Business Association, attended the meeting and explained as yet the official appointments to form a committee have not yet taken place. The group have set the lighting up event for Saturday 3rd December and have applied to CTC for a grant. The Group do not yet have a bank account so the CBA have agreed to provide account facilities for them.

11.30 Eastern Roundabout

Consideration was given to the reforming of the Eastern Roundabout Working Parking. Councillor Robertson has recently met with Anita Barratt – Chairman of Cricklade Bloomers, at the moment Anita is unable to proceed until she has discussed the issue with Bloomer members, Councillor Robertson will meet with Anita following this meeting. Councillor Robertson would like to suspend the reformation of the Working Party until after the meeting, Councillors AGREED to the request. ATC has applied for the Section 96 for the Roundabout, which cannot be issued until after WC has ownership of the roundabout.

11.31 Champion of Champions Update

The update from the ATC was NOTED and Councillor Robertson added she thought the town looked brilliant on Judging Day and we were all eagerly waiting for the results announcement on 25 September. During a Suspension of Standing Orders, Bob Jones – Vice-Chairman Cricklade Bloomers announced there would be a presentation at the United Church on Friday 30 September announcing the results etc, all were welcome.

11.32 Adopt a Kiosk

Correspondence has been received relating to the termination of the telephone service to the Whitehorse Road telephone kiosk and asking if CTC wish to purchase it. Over the last year 1067 cash calls and 171 free calls have been made from the kiosk and is classed as low usage and not viable. Councillors were concerned that no prior consultation with the community or council had taken place. It was RESOLVED not to purchase the kiosk however the ATC was instructed to contact BT asking for the number of 999 calls within the free call statistics, the call limits to keep the kiosk live and our disappointment that no prior consultation had taken place. ATC to ask if the Leigh Crossroads Kiosk and the Whitehorse Road Kiosk (if disconnected) could be removed as soon as possible.

11.33 Diamond Jubilee

Councillor Tetlow as Chairman of the Working Party updated Councillors. The Working Party would like to use the mosaic design as the emblem on the Royal Worcester China, banners etc, they also thought the mosaic design could be used on the wine label and would therefore like to cancel the proposed competition, Councillors AGREED with the request.

Mosaic – Councillor Szybiak has contacted three artists regarding the mosaic and we have already received quotes from two, the other quote will be supplied early September. One of the artists is keen to work with local groups regarding the design and implementation of the build.

China - The Working Party would like to order 500 pieces in principle from Royal Worcester this is to enable the company to set aside the clay – the final design and costings will be agreed at a future meeting. The tray from Aston Pottery is to be based on the Jubilee Clock with words relating to the Diamond Jubilees of both Queen Victoria and Queen Elizabeth. The Working party would like to place an initial order for 200 trays. the final design to be agreed at a future C & L meeting. The ATC has contacted the Royal Office dealing with commemorative items for clarification of wording and availability issues. Councillors RESOLVED to purchase 500 dishes from Royal Worcester and 200 trays from Aston Pottery.

Wine – At the last C & L meeting Councillor Clarke offered to check the financial standing of the wine company – the ATC acted on the avenues suggested but was unable to attain another payment method. Following discussions the Working Party felt the only way forward was to pay for the entire consignment in advance and are therefore requesting permission from C & L to take this action. Following discussions, it was RESOLVED to instruct the ATC to pay for the wine but to approach the company and ask for a new invoice stipulating that the consignment pallet would be clearly marked as CTC property, as protection in the event of ownership problems or company closure.

11.34 Long Close

Councillors considered the draft letter to residents informing them of the status of Long and Hall Close as Scheduled Monuments and to the Ancient Monument and Archaeological Areas Act 1972 that applies to the site. The letter was drafted on advice given by English Heritage and the recent illegal activities in the area. Councillors felt a more detailed/updated map should be included. Following discussions it was RESOLVED with one abstention to approve the letter with an updated map of the area to be included. Authority was devolved to Officers as to the distribution areas, with a piece informing residents of the restrictions to be included in the October Chronicle.

11.35 Working Parties Update

Diamond Jubilee Meeting Notes – NOTED - this was an Agenda Item

Long Close Meeting Notes – NOTED

Youth Provision Meeting Notes and Consultation Response were NOTED

Meeting Closed 20.31