

**FULL TOWN COUNCIL MEETING  
MONDAY 2<sup>ND</sup> MARCH 2009 7PM at Ockwells**

Members present: Cllr D Tetlow, Chairman  
Cllr B Atfield                      Cllr B Beasley                      Cllr G Chapman  
Cllr A Clements                      Cllr P Colmer                      Cllr M Dixon  
Cllr M Hatton                      Cllr Mrs T Robertson                      Cllr R Case  
+1 member of the public, Community Support Officer John Pontifract, County Councillor Mrs H Dixon and the Press.

**Fire evacuation instructions were made known to the public**

**Public Question Time** – There were no questions asked.

**MINUTES**

**08.124 Apologies for absence.**

Received from Councillors Mrs A Dentith, Mrs D Avenell, Mrs M Boulton & Mrs L Forrester.

**08.125 Declarations of Interest**

Name	Agenda Item	Type of Interest	Action
Cllr Clements	12(c)	Personal	Stayed, did not vote.
Cllr Robertson	12(c)	Personal	Stayed, did not vote

**08.126 Chairman's Announcements**

**Town Clerk's Resignation** – The Chairman announced that the Town Clerk has resigned and will terminate her employment with the council on Friday 26<sup>th</sup> June 2009. Council expressed gratitude for the work covered by the Clerk during her time with Cricklade Town Council and that she will be greatly missed. A Personnel Sub-Committee meeting to be arranged.

**08.127 Police Matters**

**Police Report** – Community Police Support Officer Mr J Pontifract reported on the following:

- The report covers Purton, Ashton Keynes, Minety and Cricklade.
- Crime figures are up on the figures taken at this time last year (563 last year 599 this year)
- Burglaries, violent crime and theft/handling are down.
- Detections are up (122) over a 12 month period – 77 last year giving a 20.4% increase. Included were significant areas of drug detections and vehicle crime but there is a decrease in calls received reporting anti-social behaviour.
- Police are working closely with multi agencies such as Social Services, Westlea Housing Association and the Bobby Van.
- Current issues are rogue traders and anti-social behaviour at Cricklade Youth Centre.
- The ALCODE scheme (working with traders to detect under aged drinking) is still in operation.

The following was brought to the CPSO attention:

- Fears that when youths are summonsed to court they are not sufficiently dealt with.
- The elderly residents who attend the Day Centre are concerned that crime in Cricklade is on the increase. It was agreed that a visit from the local police would be

arranged. PCSO John Pontifract agreed to liaise with Cllr Terri Robertson over the arrangements.

- The surgery scheduled for the 26<sup>th</sup> February did not go ahead – this was due to sickness. Town Clerk to advise the complainant of the reason for this.

### **CCTV update**

The Chairman briefed those present on the information that had been circulated previously. Since the last meeting of Council, funding has been secured from Tesco with a promise of funding from the Leisure Centre; thus maybe making it possible to secure 4 cameras as opposed to the original 3. Also, the Business Association has verbally pledged a donation towards a 5<sup>th</sup> camera at lower High Street. This resulted in the following 3 options showing shortfalls for council to consider by way of covering the shortfall:

- a) Stay with the 3 camera positions giving a shortfall of £320
- b) Add a camera position at the Leisure Centre then giving a shortfall of £455
- c) Pursue all 5 camera positions as per the original funding application, with a total shortfall of £5,100.

It was proposed and seconded that option (b) be taken forward

An amendment of the above proposal was proposed and seconded to take option (c) forward. The amendment was voted upon resulting in 4 for and 5 against therefore this was not supported.

The original proposal to take option (b) forward was put to the vote resulting in 7 for and 2 against therefore it was **RESOLVED** to support option (b). However, it was agreed that if an appropriate site is found for the 5<sup>th</sup> camera this to be brought back to council to consider covering the additional shortfall.

### **08.128 North Wiltshire District Council Report**

**Cllr T Clements** – North Wilts redundancies are on the increase. The number of retiring District Councillors is soon to be published this is to assist Wiltshire Council.

**Cllr M Hatton** – Expressed his sorrow at the demise of the District Council after serving 18 years. He is believed to be the longest serving District Councillor.

Thanks were expressed to both District Councillors for their assistance to this Town Council especially with planning matters.

### **08.129 Wiltshire County Council Report**

**Cllr H Dixon** - Expressed her concern regarding the Wiltshire Council's planning procedures that the 5 objections will no longer call an application in to committee. It will be the County Councillor who will have the authority to call an application to committee. A form will need to be completed in the first instance by the County Councillor. Councillor Dixon felt that this was taking away the democratic right from residents. Councillor Dixon said that she would continue to support this council where she could.

Thanks were relayed to Councillor Dixon for her efforts to date.

### **08.130 Minutes**

The Minutes of the meeting held on the 19<sup>th</sup> January 2009 were approved and signed by the Chairman

### **08.131 Clerk's Action Report**

- 08.114 Chairman's Announcements – Due to the resignation of Mrs M Ray, co-option process underway. No requests for an election received and to date 1 candidate for co-option received. Closing date is Friday 3<sup>rd</sup> April 2009.

Area 2 meeting – Letter written to Keith Robinson copied to Jane Scott making it known that this Council is aware of the proposal to split Area 2 into two community areas separating Cricklade from Wootton Bassett and that it would strongly support it. Response reads – Letter forwarded to Niki Lewis and a full response will be sent in due course once we have had the opportunity to discuss the letter

with Steve Milton who is the Team leader for the Community Boards Development Team and is currently on leave. This received 11/2/09

- 08.115 Police Matters – Article placed in the Chronicle making it clear that it is important to report any criminal damage or witnessed ASB crime. Also attention would be drawn to the fact that it is a crime for traders to call and carry out work there and then as they must provide a quotation and give the householder 7 days cooling off before work commences.

Neighbourhood Policing Team Questionnaire – question 1 amended to include occasional chronicle updates and forwarded to police.

- 08.119 Action from previous minutes – Land Registration – Due to bad weather conditions, a meeting with those members who volunteered to assist in establishing what Council owns by way of property and land to include Dance Common is still outstanding. Once established a meeting with the Land Registry to be arranged.
- 08.120 Clerks Update – Tree of Remembrance – A meeting to be arranged by the Working Party to include David Osborn – without Officer involvement
- 08.121 Circulation of documents – The possibility of screening all documents at meetings to be investigated. Outstanding
- 08.122 Correspondence –  
Delegation of services email – Richard Munroe requested to split the information between all towns and parishes. His reply reads that there has been no real progress. The intention is to pilot a couple of councils in the Spring/Summer – Trowbridge and Colerne. Mr Monro's secondment with WCC finishes on the 31<sup>st</sup> March.

Free Energy Efficiency Audits – The Museum has been put forward – This to be followed up.

North Wilts Economic Assessment document – This document has been reviewed and an article placed in the chronicle promoting North Wilts Business Start up Scheme and that there is £4,600 available until the end of March 2009. Also leaflets on the scheme have been requested for the information office.

#### 08.132 Clerks Update

**Museum Lease** – Martin Evans of Lemon & Co is now suggesting that it is best to start from scratch with drawing up a lease as apposed to amending the lease prepared by PJ.

**Rugby Club Lease** – Close to completion.

**Community Garden** – Landfill grant successful £16,000 – Contractor starting W/C 2<sup>nd</sup> March 2009

**Fire Alarm Testing** – This is being carried out by Tenants (Doctors and Town Council) at a saving to the Council of £450/£500 per year.

**Web-Site** – Carole (the new receptionist) is to be trained on the website.

**Photocopying/faxing Service** – Larger amounts of photocopying being done – Still being monitored.

**Alternative Banking** – accounts are being investigated with Scottish Widows, Barclays and Lloyds. It was noted that this exercise is very time consuming.

#### 08.133 Annual Town Meeting

The Clerk reported that the venue had been booked (United Church). Following discussions it was **RESOLVED** that no speaker be invited to the meeting as the Council has enough information to report. A working Party of the Chairs of committees to meet and discuss the format of the meeting.

#### 08.134 Committee Minutes

The following minutes were noted:

Planning Conservation & Transport 12<sup>th</sup> January & 2<sup>nd</sup> February 2009.

Community & Leisure 6<sup>th</sup> January 2009

Policy & Resources 28<sup>th</sup> January 2009

#### 08.135 Correspondence received and actions to be taken

- a) Invitation from Jenner Hall Committee to a New Floor celebration – Cllr Robertson who is the Council's representative on the Jenner Hall agreed to attend. Kate Crow to be informed.
- b) Minutes of the Wootton Bassett & Cricklade Community Area, Area Board – Development Phase Task Group Meeting – Noted
- c) Letter from Jenner Hall request to use Town Council logo in brochure – It was **RESOLVED** to support this request. Decision to be relayed to Jenner Hall.
- d) **NCAP Questionnaire** – The Chairman briefed members that in 2005 the Northern Area Community Partnership prepared the 2005-2015 Community Plan. Wiltshire is set to move to unitary status and Cricklade and Wootton Bassett Area Board will come into existence. Therefore it is intended to update the Community Plan. A short questionnaire has been launched and we have been requested to distribute it to organisations, groups and individuals and collate completed forms and send back to the NCAP Co-ordinator. It was agreed that all Cricklade issues mentioned in the Plan should stay and it was **RESOLVED** to co-operate with NCAP with the distribution of the questionnaires by placing them in the Information office and distribute one to each councillor to complete. Also send copies to known groups.

#### 08.123 Town Council Accounts

The Chairman and Vice-Chairman identified issues of concern and the Clerk answered to the best of her knowledge. There being no other feedback from Councillors it was **RESOLVED** to adopt The Town Council's receipts & payments & committee reports for months 9 & 10 as a true record and noted the 3<sup>rd</sup> quarterly report.

**Meeting closed at 8.22pm**