



# Cricklade Town Council

## First Town on the Thames

The Council Office  
Ockwells, 113 High Street, Cricklade Wiltshire SN6 6AE  
Telephone: 01793 751394 – Fax: 01793 752515  
E-mail: [admin@cricklade-tc.gov.uk](mailto:admin@cricklade-tc.gov.uk)  
Website: [www.cricklade-tc.gov.uk](http://www.cricklade-tc.gov.uk)

---

### PLANNING CONSERVATION & TRANSPORT MEETING

Monday 2<sup>nd</sup> August 2010  
7.00 p.m. at Ockwells

#### Councillors present:

Cllr Mrs G Chapman – Chairman

Cllr D Avenell,

Cllr B Beasley

Cllr M. Dixon

Cllr D Tetlow

Cllr Peter Colmer

Wiltshire Councillor

5 members of the public.

**At the start of the meeting the Chairman pointed out the notice regarding fire instructions on the entrance door.**

#### Public Question Time

No questions were raised by members of the public.

### MINUTES

#### 10.028 Apologies for absence

Cllr D Avenell; Cllr L Forrester

#### 10.029 Declarations of Interest in items on the agenda

Cllr Beasley – Agenda item 4d & e – Personal – Stayed took part in debate.

#### 10.030 Minutes

The minutes of the meeting held on the 12<sup>th</sup> July 2010 were signed by the Chairman and adopted as a true record.

#### 10.031 Planning applications received from Wiltshire Council.

N/10/02086/LBC	Mrs R Kular, Education Plus Ltd, Calcutt Street, Cricklade SN6 6BA Erection of Two Non-Illuminated Signs, One to the Side Wall of the Building and the Other at the Front Entrance
Following discussion it was <b>RESOLVED</b> that Cricklade Town Council <b>SUPPORTS</b> this application subject to Conservation Officer support.	
N/10/02251/FUL	Mr T Norman, Lypiatt House, 3 Chelworth Road, Cricklade SN6 6HL Erection of Agricultural Building for the Storage of Feed, Bedding, Machinery & Livestock Shelter to Replace Existing Storage Container
Following discussion it was <b>RESOLVED</b> that Cricklade Town Council <b>SUPPORTS</b> this application.	
N/10/02327/FUL	Mrs H Tyrrell, 34 North Meadow Road, Cricklade SN6 6LU

	Wooden Shed
Following discussion it was <b>RESOLVED</b> that Cricklade Town Council <b>SUPPORTS</b> this application.	
N/10/02302/LBC	Mr M Clarke, Corbel Homes Ltd, 12 Calcutt Street, Cricklade SN6 6BD Alterations to Boundary Fencing at 46 High Street, Cricklade SN6 6BX
During a suspension of standing orders the agent for the applicant spoke in favour of the application. Following discussion it was <b>RESOLVED</b> that Cricklade Town Council <b>SUPPORTS</b> this application subject to Conservation Officer support..	
N/10/02015/S73A	Ms Julie Barclay, Prior Park Preparatory School, Manor House, Calcutt Street, Cricklade SN6 6BB Variation of Condition No 1 Attached to Decision Notice 07/00952/FUL to Allow Temporary Use Outside Restricted Hours (Retrospective)
Following discussion it was <b>RESOLVED</b> that Cricklade Town Council <b>SUPPORTS</b> this application.	
N/10/02301/FUL	Mr M Clarke, Corbel Homes Ltd, 12 Calcutt Street, Cricklade SN6 6BD Alterations to Garage, Excavation of Parking Area and Construction of Retaining Wall and Replacement Fencing at 46 High Street, Cricklade SN6 6BX
Following discussion it was <b>RESOLVED</b> that Cricklade Town Council <b>SUPPORTS</b> this application subject to Conservation Officer support..	
N/10/02340/FUL	Mrs Sally Genet, 15 North Wall, Cricklade SN6 6DU 1 <sup>st</sup> Floor Extension Over Garage
Following discussion it was <b>RESOLVED</b> that Cricklade Town Council <b>SUPPORTS</b> this application.	
N/10/02347/FUL	Ms Tanya Owen Bines C/O Agent: Mr Mark Simpson, DPDS Consulting Group, Old Bank House, 5 Devizes Road, Old Town, Swindon SN61 4BJ Refurbishment & Change of Use of Land & Buildings From Light Industrial (HGV Repair)/Incidental Uses to Equestrian Centre With Associated Works, Including The Conversion of a Barn to Create a 3 Bedroom Dwelling & The Refurbishment Of Existing Stables
Following discussion it was <b>RESOLVED</b> that Cricklade Town Council <b>OBJECTS</b> to this application on the following grounds:- No business plan has been submitted with the application and it therefore fails to meet the criteria set out in NWDC Local Plan 2011 policy H4. A similar application for a dwelling (N09/00914/FUL) by an established equestrian centre, which although still to be determined, lacked a full supporting business plan and was rejected. As there are no business or employment opportunities presented by the development and it falls outside the LDF it also fails to meet Policy H3 of NWDC Local Plan 2011. The application could not be considered under policies BD5; BD6 and BD7 due to the lack of any proposals for business development. The area is currently not used for agricultural purposes so cannot be said to be farm diversification. Policy C4 (iii) is also not met as the development does not offer any benefits to the rural economy. Although a substantial flood risk assessment has been received it is not clear whether Thames Water and/or the Environment Agency have been consulted. This area is particularly susceptible to flooding with the road flooding several times a year and this should also be brought to the attention of Wiltshire Highways to ensure no adverse	

impact on the road infrastructure and the existing drainage system.

**10.032 Planning Applications – to formally request call in of any appropriate applications.**  
The Assistant Town Clerk was instructed to request that application N/10/02347/FUL be called in by Cllr Colmer.

**10.033 Planning decisions received from Wiltshire Council were noted.**

N/10/01657/FUL Mr A Olding, C/O Agent: Dr A Murdoch, Murdoch Planning P.O. Box 71, Ilminster, Somerset TA19 0WF <b>Cricklade Town Council Objected - Refused</b>
N/10/01421/FUL Ms Tracey Randall, C/O Hunter Page Planning Ltd Dismantle & Realign 11.2 Metres of Garden Wall, Remove 5 Metres of Garden Wall, Block in Existing Doorway, Create Area of Hard standing for Two Cars in Garden at Calcutt Farmhouse, Calcutt, SN6 6JR <b>Cricklade Town Council Supported - Refused</b>
N/10/01424/LBC Ms Tracey Randall, C/O Hunter Page Planning Ltd Dismantle & Realign 11.2 Metres of Garden Wall, Remove 5 Metres of Garden Wall, Block in Existing Doorway, Through Wall at Calcutt Farmhouse, Calcutt, SN6 6JR <b>Cricklade Town Council Supported - Refused</b>
N/10/01610/FUL Mrs Baines, 52 Pauls Croft, Cricklade SN6 6AJ Two Storey Extension and Single Storey Extension <b>Cricklade Town Council Supported - Granted</b>
N/10/01816/FUL Mr Mark Trenfield, 2 Park Gardens, Cricklade SN6 6JB Erection of Double Garage to replace Existing Single Garage <b>Cricklade Town Council Supported - Granted</b>
N/07/01936/FUL Mr M Tye 107 High Street Cricklade SN6 6AE Replacement windows and Installation of Pitched roofs to Dormers on Front elevation. <b>Cricklade Town Council supported - Granted</b>
N/07/01935/LBC Mr M Tye 107 High Street Cricklade SN6 6AE Replacement windows and Installation of Pitched roofs to Dormers on Front elevation. <b>Cricklade Town Council supported – Granted</b>

**10.034 Correspondence –**

- a. **Wiltshire Council** – A reply had been received from Chief Planning Officer regarding clarification of enforcement procedures. This was noted.
- b. **Wiltshire Council Spatial Planning** – A reply had been received from Head of Spatial Planning regarding Cricklade Town Council commitment to a rural buffer. This was noted and the Assistant Town Clerk was asked to follow up on the proposed meeting with her and Cricklade Town Council.
- c. **Wiltshire Council** – A reply from Wiltshire Council Street naming team regarding future consultation. This was noted.
- d. **Wiltshire Council** – Changes to arrangements regarding notification of amended plans and decisions. This was noted.
- e. **Co-op group** - Land next to North Meadow notification of proposed conservation work. This was noted.

**10.035 High Street Signage** – A report from Assistant Town Clerk explained that this issue has been discussed several times over the past three years. It relates to inadequate signage in roads off Cricklade High Street. A number of complaints were received regarding traffic and lorries trying to use Church Lane and Bath Road. This was extended to include problems in Rectory Lane and Gas Lane. A meeting was held with Wiltshire County Council 18 months ago and various recommendations were made - none of which have materialised. Following Unitary status the teams supplying these have been amalgamated and there is a possibility that some signage could now be replaced. The signs were considered to be inadequate as they did not clearly identify the fact that these were 'no through roads' or that Church Lane was only suitable for pedestrian access. In fact none of the four lanes leading off the High Street have no through road signs in place. The recommended street signs would give the street name followed by the standard 'no through road' symbol. The sign for Bath Road is no longer in place. A replacement was requested and following discussions with Highways (with whom the matter now rests) we were asked for an opinion on replacement signs at Street level rather than affixed to walls. Following discussion it was **AGREED** that discussions with Highways and Conservation Officer regarding the most appropriate replacements should continue.

**10.036 High Street North** – Revised plans which will now be to be subject to formal consultation for traffic calming, loading bay and proposed 20mph limit to include Calcutt Street and roads off were noted.

**10.037 Car Parks–**

**Town Centre Car Park** – the report from the Assistant Town Clerk was noted. In view of the failure of our application for a performance award grant it was **AGREED** that we would ask Wiltshire Council to effect some minor repairs to the damaged dividing wall as a temporary measure. It was also **AGREED** that other work relating to seeking other funding, charging costing and general project direction would continue as recommended. A solution to the drainage problems had been found and the specification work to enable us to go out to tender should be received by 31/8/10.

**Town Hall Car Park** – Cllr Tetlow explained the implications of transferring the Wiltshire Council owned area of the car park to the Town Council as had been muted in a recent strategy document looking at Car parking in Wiltshire generally. Following discussion it was **AGREED** that any transfer would not be desirable at this time due to ongoing maintenance, access problem, liability and other costs.

**10.038 LDF** – A draft Cricklade Town Council LDF Policy Document was considered that had been produced by the LDF working party. Following discussion it was **AGREED** that the document needed to be reworked to link to stated aims of Wiltshire core strategy, cross refer to known evidence and to read better. It was also agreed to confirm the date of proposed visit from Spatial Strategy Officer Wiltshire Council to enable us to produce the document in good time for her visit. If necessary it was **AGREED** that completion be delegated to the Working Party if time did not permit its' return to the committee and a date for the proposed meeting be arranged.

**10.039 Report on actions from the last meeting**

09.006(e) &  
09.065.  
09.094  
09.030  
10.016

HGVs in Cricklade – Agreed 21/9/09 to hold further action for 12 months and await developments. Also Southern Relief Road to carry forward to appropriate meeting to consider in the light of changed circumstances. A meeting with neighbouring parishes and Service Directors is being arranged relating to HGV traffic. Action held over for a report from that meeting to be held on 20<sup>th</sup> September.

09.117

Calcutt St – Waiting follow up on School Transport Plans from Prior Park School and Meadow Park School. Reminder sent. Reply from Wiltshire Council received. On hold pending High Street North recommendations on

20mph limits. See agenda item to treat as **CLEARED**

- PQT  
4.1.10  
09.188 (a)  
09.236
- Parking on cobbles in High Street South and general enforcement issues – written to Parking Enforcement seeking clarification of responsibility. Reminder sent no response. Refer to Cllr Colmer. Reply received. To establish consultation process on whether parking charges are to be introduced in the whole of Wiltshire. Agreed to seek further clarification on consultation process and School Travel Plans. Reply received. See agenda item correspondence referred as an issue to Area Board. To link with parking issues below. It was suggested that we contact neighbouring parishes to see if similar problems experienced and to ask what the SLA for Cricklade covers.
- 09.213 (d) Energy Saving Trust. Assistant Town Clerk to liaise with Cllr Forrester. Cricklade Town Council enlisted as member. *outstanding*
- 09.228 Cllr Chapman & Avenell to bring forward a proposal for flood wardens and how we communicate with residents. *outstanding*
- 09.236 Assistant Town Clerk to write to Planning Officer seeking clarification on whether there are procedures in place to monitor planning conditions such as use of agricultural building and what are they. Reply received see agenda item. **CLEARED**
- 10.015 Inform Highways of Loading Bay times following decision made. **CLEARED**
- 10.014 Submit written appeal submissions in connection with 3 planning appeals scheduled relating to land at Calcutt St and at Chelworth Industrial Estate. **CLEARED**
- 10.016 Reply to questions raised at Annual Town Meeting. Letters sent 30/6/10. **CLEARED**
- 10.016 Report subsidence and debris in River Churn. Reported 30/6/10 **CLEARED**
- 10.024 Request call in of planning application 10/01972/FUL. Completed. **CLEARED**
- 10.026 a Confirm consultation with Town Council would still take place under Wiltshire Council proposals for street naming. Email sent 15/7/10 see agenda **CLEARED**
- 10.026 d Traffic and parking. Copy letter to Wiltshire Highways, and request additional parking patrols to be undertaken. Remind in Chronicle. Email sent 14/7/10 **CLEARED**
- 10.026 e Street Cleaning and Pavements – copied letter to Street Cleansing team and to CBA. Replied to resident and advised action taken. Mention in Chronicle and remind re Clarence. **CLEARED**
- 10.026 h Local Parking & Transport Plan –. Assistant Town Clerk to review and submit bearing in mind previous discussions and to ensure that band 4 settlements are looked at individually rather than as one to reflect local situation. o/s
- 10.026 i Temp Speed Indicator Devices. Notify Area Board of preferred locations. Emailed Alison Sullivan 14/7/10 **CLEARED**
- 10.026 j Rural Buffer – write to Wiltshire Council seeking reinstatement of Rural buffer. Emailed G. Clampett-Dix on 14/7/10 **CLEARED**
- 10.026 k Reducing Unnecessary lighting – request further meeting or advice on how we can participate. Email sent to Alison Sullivan 14/7/10
- 10.027 Planning Budget – arrange agreed transfer from ear marked reserves to general reserves. **CLEARED**

#### **10.040 Working Party updates**

Car Parking –work on the Car parking strategy was continuing and would be circulated to working party members shortly with a view to inclusion on future planning agenda.. No other reports were necessary.

**The meeting closed at 8.16pm.**