

Policy & Resources Committee Meeting
Wednesday 28th January 2009
7pm Ockwells, 113 High Street, Cricklade

Councillors present: Cllr D Tetlow - Chairman
Cllr B Beasley Cllr Mrs G Chapman Cllr T Clements
Cllr Mrs T Rebertson
Cllr B Atfield Non member of this committee

Fire evacuation instructions were pointed out before commencement

Public Question Time – No members of the public present

M i n u t e s

08.078. Apologies for absence.

Received from Cllrs P Colmer and M Hatton

08.079. Declaration of interest in items on the agenda.

None received

08.080. Minutes

The minutes of the meeting held on the 8th December 2008 (previously circulated) were unanimously adopted as a true record and signed by the Chairman.

08.081. Actions from last meeting

- 08.066 Standing Orders to be placed on website together with the Freedom of Information policy - to be placed on one page - outstanding
- 08.068 Banking – Alternative banking - agenda item
- 08.068 One Council Goods & Services – CTC has been registered with One Council as a service provider
- 08.071 Additional Signatory – Cllr Chapman is now on the signatory list
- 08.073 Thames Hall – Enquiries to be made on cost of structural surveys on Thames Hall, Museum and the Work shop. Also for insurance valuation – *After Note* - One price obtained = £65 per hour + disbursements & + VAT or £200 to £225 per building.
- 08.073 Thames Hall – Management Agreement to be agreed – Agenda item
- 08.074 CCTV – Permission being sought to secure camera positions
Tesco & the Leisure Centre have been contacted regarding funding – reported at FTC 19/01/09
Any shortfall FTC agreed to cover from general reserves at meeting held on 19/01/09.

08.077 Budget – FTC agreed the 2009/2010 committee budgets at the FTC meeting held on 19/01/09
District Council Levied for agreed precept

08.082. Management Agreement – Thames Hall

The Clerk distributed a draft Management Agreement for consideration. It was **RESOLVED** that the objectives be more explicit and that an obligation regarding alcohol on the premises be incorporated. This was delegated to the Clerk in consultation with the Chairman to implement the changes and once agreed with the Chairman of the Management Committee the agreement to be put into practice.

08.083. Internal Audit

The Clerk circulated the Internal Audit Review (Interim) 2008-09 for members to note. Members congratulated the staff on achieving such an excellent report.

08.084. Grant Applications

A grant application had been received from the Cotswold Canal Trust for grant aid towards providing an interpretation board explaining the long-term restoration of the Thames and Severn Canal. Grant request for £1560.00. Following discussions, it was **RESOLVED To** request further information on the positioning of the board and its contents. Once received, the application will be reconsidered by this committee.

08.085. Alternative Banking

Due to the present unstable financial climate, the Clerk/Responsible Finance Officer was instructed to seek alternative banking for the Town Council's financial reserves. The Clerk explained that the percentage rates were changing daily and although recommendations were put forward, the percentage rates may change in the meantime. Following discussions, it was **RESOLVED** to delegate to the Clerk who is the council's appointed Responsible Finance Officer to continue to explore the financial market and deposit £50,000 into three separate fixed rate bond accounts over a period of 3 to 12 months, those who are giving the best returns and who work within the Financial Services Compensation Scheme. Where appropriate, the authorised signatories of the chosen bank accounts will be the present signatories of the Council – Councillor D Tetlow Chairman of the Council, Councillor Peter Colmer Vice-Chairman of the Council, Councillor Mrs Gina Chapman and Mrs Susan Webb, Town Clerk and Responsible Finance Officer, Mrs Tina Jones Assistant Clerk and John Coole Assistant Clerk.

Meeting closed at 7.50pm