



Cricklade Town Council
First Town on the Thames

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POLICY & RESOURCES MEETING
Monday, 14th September 2009
7pm at Ockwells

Councillors present - Cllr D Tetlow, Chairman
Cllr B. Atfield Cllr Mrs. D. Avenell Cllr B. Beasley Cllr G. Chapman
Cllr T. Clements Cllr M. Hatton
Five members of the public were also present.

Fire evacuation instructions were pointed out before commencement.

Public Question Time – No questions were asked.

MINUTES

09.24 Apologies for absence

Apologies were received from Cllrs. P. Colmer and T. Robertson.

09.25 Declarations of Interest

Name	Item	Type of Interest	Nature of Interest	Action
Cllr T. Clements	7 – Grants Applications	Prejudicial	Grant Application Parsonage Farm Residents Association	Did not speak Did not vote
Cllr M. Hatton	6 – Cricklade Museum Lease	Personal	Member of Cricklade Historical Society	Did not speak Voted
Cllr D. Tetlow	6 – Cricklade Museum Lease	Personal	Member of Cricklade Historical Society	Spoke Voted

09.26 Minutes

The Minutes of the meeting dated 13th July 2009 were approved as a true record and signed by the Chairman.

09.27 Clerk's Report

09.19 **Standing Orders** – Amendments to be considered by P & R. **See Minute No. 09.31**

09.07/0 **Land Registration** – Town Clerk currently liaising with solicitors about any
9.19 ownership documents held by their offices.

09.09/0 **Grant Application from Rugby Club** - Application discussed and deferred on
9.19 19th May 2009 until a meeting to discuss plans for new changing rooms had taken place. Meeting took place on 22 July between Cllrs Atfield, Colmer and Tetlow and representatives of the Rugby Club. Town Clerk also advised Club of alternative funding streams and will contact Rugby Club encouraging an update on design and funding detail before next P & R meeting on 9th November.

09.10/0 **Insurance Policy** – Observations on surveyor’s report received from Museum.
9.19 Quotes sought for minor remedial work (probable re-pointing around crack in wall, re-positioning of slipped tile). Further work suggested by Insurer’s surveyor is longer term to be undertaken when resources allow.
Comments from the Thames Hall Management Committee on the surveyor’s report on the Thames Hall awaited.

09.20 **Cricklade Museum Lease** – It was resolved that:

i) **the changes to the draft lease be accepted with minor amendments and that these amendments be agreed with the Cricklade Historical Society through delegation to the Town Clerk**

The Historical Society has agreed proposed amendments
ii) **the Town Clerk check the legal requirements of some of the proposed amendments (particularly with regard to naming individuals) and whether the lease could follow that of the one already drawn up between the Town Council and the Rugby Club in this regard**

Solicitors have confirmed that the named individuals have no personal liability. (The rugby club lease was also signed by named individuals). They are holding the lease as trustees for the Society and the liability of the Society and the trustees is limited to the net value of the Society’s assets at any given time. There is no legal liability on the trustee assets themselves. Advice has also been passed on to the Society about the legal requirements around trustee(s) retiring and new trustees being appointed and the need for a legal transfer to the new trustee(s).

iii) **The Town Clerk review Cricklade Town Council’s external professional services particularly with regard to costs.**

Letters sent to local legal firms requesting breakdown of services offered, costs and enquiring about experience of dealing with first tier local authorities. Awaiting response.

See Agenda Minute No. 09.29

09.28. Correspondence

Members noted a letter from Victim Support setting out the organisation’s appreciation of the grant recently awarded by the Town Council.

09.29 Cricklade Museum – Lease

Following agreed amendments incorporated into the lease between Cricklade Town Council and the Historical Society it was **RESOLVED** that Councillor Tetlow and Councillor Atfield sign the lease with the Town Clerk as witness. And that outstanding legal fees and charges relating to the initial registration of the document with the Land Registry should rightly be a charge to the Town Council.

09.30 Grant Applications

Members considered the following grant applications:

Parsonage Farm Residents Association: This application for £500 was towards gardening improvements at Parsonage Farm Close in the lead up to the next South West in Bloom competition. Members agreed that there had been a real improvement in this area following a previous award and the work undertaken by volunteers. It was **RESOLVED** to award £500 (With Powers) to the Parsonage Farm Residents Association and for the Town Clerk to ensure that the criteria for claiming the award are passed on to the applicant.

Cricklade Business Association: This application for £1,000 was for a contribution towards an annual Christmas Community event in the town. This has been a popular event for many years and encouraged local retail opportunities. It was **RESOLVED** to award the Business

Association £1,000 (Under Section 137) towards this event.

Cricklade Bloomers: This application for £2,000 was towards maintaining the level of success achieved in the Royal Horticultural Society's South West in Bloom and National Awards competitions. Members agreed that the work done by this group of volunteers made an enormous impact on the town and their efforts are enjoyed by both residents and visitors. It was **RESOLVED** to award Cricklade Bloomers £2,000 (Under Section 137) towards its continued efforts in the town.

Members noted that the balance now remaining in the 2009/10 budget for small grants was **£1,585**.

09.31 Review of Standing Orders

Members agreed the suggested amendments to the Standing Orders largely involving changes to references made to the new Wiltshire Council. It was **RESOLVED** that the review of the Standing Orders and Appendices 1- 4 be adopted.

Meeting closed at 7.22pm